

Town of Jaffrey, New Hampshire
Department of Public Works
23 Knight Street
Jaffrey, NH 03452
603-532-6521
603-532-4290 fax

March 23, 2017

B. Davis Construction Co., LLC
406 Union Street
Peterborough, NH 03458

RE: Jaffrey Meetinghouse Roof Project

Dear Brad,

We have reviewed your bid submittal and have determined that your firm is the acceptable low bidder for the project.

Enclosed, please find the following:

- Notice to Award – 2 Originals. Please sign the Acceptance of Notice and return one original back to me.
- Contract – 4 originals

Once you have your payment & performance bonds and Certificate of Insurance, please sign the Contract and return all originals with original bonds to me. I will then have the Town Manager sign the Contract and issue a notice to proceed and provide a fully executed contract to you

It is also recommended that you begin compiling shop drawings for the materials on the project for submittal to the town for review and approval.

Around the time of the contract signing, we would like to meet with you to discuss your plans for executing the project.

We appreciate your interest in our project. Should you have any questions, do not hesitate to contact me.

Sincerely yours,

Randall W. Heglin, Director
Department of Public Works

Enclosure

Ec: Jon Frederick, Town Manager
Rob Stephenson
Mike Petrovick

The Town of Jaffrey prohibits discrimination on the basis of race, color, national origin, sex, sexual orientation, religion, age, disability, marital or family status.

The Town of Jaffrey is an equal opportunity employer.

NOTICE TO AWARD

TO: B. Davis Construction Co. LLC
406 Union Street
Peterborough, NH 03458

PROJECT Description: Jaffrey Meetinghouse Roof Replacement

The OWNER has considered the BID submitted by you for the above described WORK in response to its ADVERTISEMENT FOR BIDS and Information for Bidders.

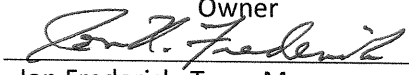
You are hereby notified that your BID has been accepted for items in the amount of \$ \$70,000.00.

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Performance BOND, Payment BOND and Certificates of Insurance within fifteen (15) calendar days from the date of this NOTICE to you.

If you fail to execute said Agreement and to furnish said BONDS within fifteen (15) days from the date of this NOTICE, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return an acknowledged copy of this NOTICE TO AWARD to the OWNER.

Dated this ___ day of March, 2017.

Town of Jaffrey, NH
Owner
By 
Title Jon Frederick, Town Manager

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE TO AWARD is hereby acknowledged

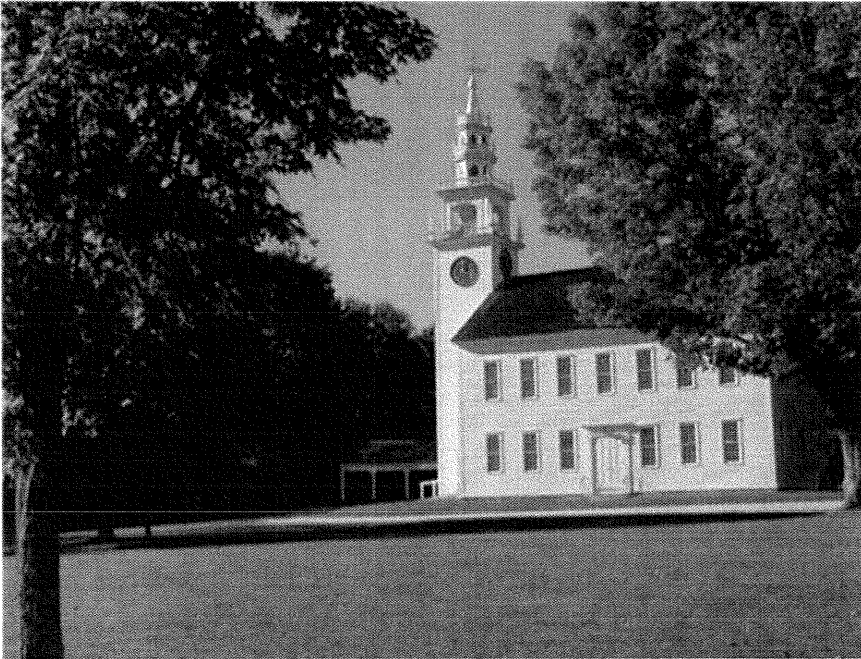
By B. Davis Construction Co. LLC

This the _____ day of _____, 2017

By _____

Title Bradley Davis, Owner

AGREEMENT



Roof Replacement

**Jaffrey Meetinghouse
Jaffrey, New Hampshire**



AGREEMENT

THIS AGREEMENT, made this ____ day of _____, 2017 by and between The Town of Jaffrey, New Hampshire, hereinafter called "OWNER" and B. Davis Construction Co. LLC doing business as ~~(an individual, a partnership, or a corporation)~~ hereinafter called "CONTRACTOR".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

1. The Contractor will commence and complete the construction of Jaffrey Meetinghouse Roof Replacement
2. The CONTRACTOR will furnish all material, supplies, tools, equipment, labor, and other services necessary for the construction and completion of the PROJECT described herein.
3. The CONTRACTOR will commence the WORK required by the CONTRACT DOCUMENTS on the date of issuance of the NOTICE TO PROCEED and will complete the same by October 31, 2017 unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS. The CONTRACTOR acknowledges that the date of the beginning and the time for completion of the WORK are essential conditions of the CONTRACT DOCUMENTS and the CONTRACTOR further agrees to pay as liquidated damages, the sum of \$ 100.00 for each consecutive calendar day that the CONTRACTOR shall be in default after the time specified in the Agreement.
4. The CONTRACTOR agree to perform all WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum as shown in the BID schedule.
5. The term "CONTRACT DOCUMENTS" means and includes the following:
 - a. Invitation for BID
 - b. Information for BIDDERS
 - c. BID
 - d. NOTICE TO AWARD
 - e. Agreement
 - f. NOTICE TO PROCEED
 - g. CHANGE ORDER
 - h. General Conditions
 - i. Special Conditions
 - j. SPECIFICATIONS prepared by the TOWN OF JAFFREY or its Agent/Consultant
 - k. ADDENDA

No. 1, dated February 23, 2017
No. 2, dated March 2, 2017
No. 3, dated March 9 2017

- i. The OWNER will pay to the CONTRACTOR in the manner and at such times as set forth in the Specifications such amounts as required by the CONTRACT DOCUMENTS.
 - m. The Agreement shall be binding upon all parties hereto and their respective heirs, executors, administrators, successors, and assigns.
6. Special Work Conditions: This historic building is used extensively during the months of May-early September. The Contractor understands and agrees that no work on this project shall occur during the period May 1st through September 15th, including the preparation or placement any equipment onsite. The exterior of the building shall show no evidence of this construction project.

IN WITNESS WHEREOF, the parties hereto have executed, or cause to be executed by their duly authorized officials, this Agreement in Four (4) copies, each of which shall be deemed an original on the date first above written.

OWNER: Town of Jaffrey, NH

BY: _____
Jon, Frederick, Town Manager

CONTRACTOR: B. Davis Construction Co., LLC

BY: _____

Name: Bradley Davis

Title: Owner

Address: 406 Union Street

Peterborough, NH 03458