

HARVARD TRAVELLERS CLUB QUESTIONNAIRE

Our costs for meals and other expenses have risen substantially over the past year, and the Club is now running at a significant deficit. As means of reducing this deficit, please let us know which of the following you favor.

- _____ Create less expensive menu, if possible.
- _____ Change to buffet or family style dinners.
- _____ Eliminate dessert at dinner.
- _____ Eliminate free wine with dinner.
- _____ Change meeting format to cocktail hour with hors d'oeuvres, then speaker, with following dinner optional.
- _____ Increase dinner charge again.
- _____ Increase dues.

Other comments:

For purposes of compiling responses, please indicate how many of the eight dinner meetings you expect to attend this season. _____

The Secretary will compile the results of this questionnaire without recording names from any envelope or other enclosures. If you wish to sign your name, you may do so.

Please return completed questionnaire to:

Robert O. Boardman
163 Cottage Street
New Bedford, MA 02740-3650

HTC Secretary-Treasurer Duties

1. Summer meeting of the Officers and Counsellors, usually held in June to wrap up any business from the preceding Club Year, and to start planning for the coming Year. The main activity is to select speakers for the coming year, and especially for the first few months. This meeting is generally held in the home of a Council Member, and is a very pleasant occasion. This is also a good time to decide on mailing needs. It has been a policy as long as I have been in the job to use pre-stamped, return addressed envelopes ordered from the U.S. Postal Service. Delivery takes about a month. With the frequent increases in postal rates recently imposed, this becomes difficult of too many are left over, requiring extra postage to be added. Order form enclosed in case you wish to use this technique.
2. Mid Summer Letter. The President should write a letter to all members to be distributed to the full mailing list in August. This is also a good time to order the necessary forms for the September mailing, which should be sent soon after Labor Day. This will include the President's summer letter if not already sent, a bill for dues for the coming year (form enclosed), an announcement of the first meeting, a return envelope for the dues check and a return post card for those wishing to attend the meeting. Sometimes there will be additional information, but be careful not to exceed the minimum charge weight for each letter. This is also a good time to review and reprint as necessary the Permanent Fund mailing piece, copy enclosed.
3. September mailing, shortly after Labor Day, includes items mentioned above. Also send an e-mail to all members on the Club e-mail list. For this mailing, which includes the dues bill, and for any other month in which extra items are to be distributed, send the mailing to all on the mailing list. For other monthly mailings, delete from the mailing list those who have indicated a preference for receiving only the e-mail version of the announcement (currently 19). For another group for which I do the same process, I have indicated each label for those to be eliminated from regular mailings with a / mark on the lower right corner of the mailing label, which is my signal not to use that label but will not matter for those which are sent out when other items are included. When making up this September mailing, it is important to go over the list of types of membership as each bill is prepared, noting if the member is Resident or Non-Resident and crossing out the dollar amount for the other category, and also noting in handwriting if the member is an Honorary or Life or 50 year Member, all of which are exempt from annual dues. I have been in the habit of sending the dues bill anyway, with a brief word of thanks and with the amounts due crossed out for both Resident and Non-Resident dues in hopes that the recipient will think of sending in a contribution to the Permanent Fund, which some do. I also had some forms printed to send to Council Members reminding them of the Council meeting before dinner, and some are in a box in the Dewars carton if you choose to use them.
4. Before dinner meetings, it is important to note and record all members who let you know they are coming. It is important to notify the Harvard Club by noon on the Friday before the meeting of the expected number, then updating as necessary on Monday, and even on Tuesday if a significant addition has to be made. (Gary Roderick, Catering Manager, groderick@HarvardClub.com, 617-536-1260) I make up an alphabetized list on my computer and just before leaving to attend the meeting, print out two copies, one for the President and one for myself. I check off names as the members and guests buy their tickets to keep track of how many are present. This should agree with

the ticket sales and with the count given by the wait staff supervisor on duty after all tickets are collected. Occasionally there will be differences which are difficult to rationalize. Good luck.

You will attend the Council meeting at 5:30, taking notes for subsequent Minutes. Often the Council Members will talk too long, and you will have to leave to start selling tickets to the members attending. After dinner, wait while the tables are removed and the chairs repositioned, making sure to obtain the seat nearest the light dimmers so you can turn the lights off and on as needed.

Probably next day, it is necessary to count all the money and checks and deposit same to the bank. I suggest you follow the procedure I have done for listing all checks with name of writer and the amounts included for each purpose, such as dinner, dues, permanent fund, etc., so that the totals of these columns can then be transferred to the appropriate line for the bank deposit. About a week later you should receive a bill from the Harvard Club which should be paid promptly.

5. With the announcement of the January meeting, you should send out the form indicating the amounts contributed by the member to the Permanent Fund (form enclosed). This will be easy for those who paid during the current Club fiscal year, as their contributions should be listed on the lists which you made up of those who gave or sent you checks during the fall season. It will be a little more difficult for those who made the payment in the preceding Club fiscal year but in the calendar year just finished, (i.e. checks received in Jan - Apr) especially for those who send in last minute checks at the end of December and expect a tax deduction in that year. It is important to differentiate these groups and make sure to get the amounts contributed accurately reported. Usually the amounts are small, but occasionally some are quite large. The January mailing is also a good time to send a second notice bill for those who have not yet paid dues for the current Club year.

6. With the announcement of the April meeting, a list of nominees for the various offices prepared by the Nominating Committee should be added to the usual announcement (Copy enclosed).

7. At the end of the Club fiscal year on April 30, it is important to quickly make up the Annual Reports (copy enclosed). Rob Stephenson has been giving me the numbers of members in various categories. I make up the numbers for the Permanent Fund from my records. I make up the list of meetings, new members, deaths reported during the year and dates of meetings for the coming season. I also make up the Treasurer's Report from information which is on the computer spread sheet which I have given you and will update at the end of the fiscal year. George Bates gives me the Permanent Fund Report. The Report of the Nominating Committee duplicates the information distributed in the April meeting announcement, unless a change has been made in the interim. Copies of the Annual Reports are sent to all members with the announcement of the May meeting, which is one reason that meeting is on the last Tuesday instead of the second Tuesday of the month.

8. During the first part of the Membership meeting, after dinner and before the speaker's presentation, we hold the Annual Meeting of the Membership in accordance with the enclosed agenda.

9. Then we are back at the Summer meeting of the Council, this year on Tuesday, June 10, at the home of Jo-Del Gaeth, 9 Brimmer Street, Boston, and we start the year all over again.

Typical Activities - Secretary/Treasurer Harvard Travellers Club

A. MEETING-RELATED (8 times per year)

- Prepare meeting notice (90)
- Take notice to printer (10)
- Approve proof (10)
- Pick up from printer (10)
- Runoff mailing labels (10)
- Place labels on envelopes (15)
- Date stamp post cards (10)
- Stuff envelopes (30)
- Seal envelopes (15)
- Take mailing to post office (10)
- Pick menu (10)
- Make arrangements with Harvard Club (15)
- Handle phone reservations (30)
- Take reservations at door (60)
- Arrange audiovisual (10)
- Post-meeting accounting (30)
- Pre-meeting accounting (45)
- Pay meeting related bills & do accounts (15)
- Preparation of Council agenda (15)
- Preparation of minutes (60)
- Pre- and post-meeting correspondence with speaker (60)

560 minutes x 8 meetings = 4480 / 60 = ca. 75 hours

B. NON-MEETING RELATED

- Update roster, rolodex, mailing list (500)
- President's letter (60)
- Dues notices (120)
- Ordering supplies (250)
- Dues arrears (90)
- Post office (100x5=500)
- Correspondence (75x10=750)
- New members (30x10=300)

2570 minutes / 60 = ca. 43 hours

TOTAL TIME PROBABLY SPENT DURING ONE YEAR (EXCLUSIVE OF SPECIAL PROJECTS e.g. Year Book) = 118, say 120 hours

Secretary Responsibilities

Meeting Related

For First Meeting - October 13, 1987 - enclosures:

dues notice
Presidents Letter
meeting notice
return post card

All meetings

prepare meeting notice 5 weeks before meeting - take to printer to be typeset and printed (Club has 213 members - get 25 or so extra, not folded)

stamp date on return post card

put labels on envelopes and stuff them - send them out 3 1/2 - 4 weeks before meeting

keep list of returns

one week before meeting

send out minutes of last council meeting and announcement and agenda for next council meeting to all council members

call Harvard Club functions office to select menu

call Handy to order visual equipment

Friday before meeting

call Harvard Club functions office to give the number (they add 5% above number guaranteed, so subtract 2 or 3 from number of acceptances - we must pay for number guaranteed)

Day of meeting

bring to meeting - dinner reservation list, name labels, 4 or 5 flair pens, neckties, tiles, and books to sell, blank nomination forms, cash box, dinner tickets

After the meeting

type up minutes before you forget everything

Non-Meeting Related

Keep membership roster up to date - changes of address, deaths, resignations - change rolodex and mailing label

Correspondence -

send sympathy letter to spouse of deceased member
for new members - send letter of acceptance, membership certificate, past notices of meetings, Year Book
resignations - send acceptance of resignation after being passed at council meeting

Second Dues Notice - send out in January or February
third notice in March or April

January - reserve Harvard Club Massachusetts Room for next season

From: "Ed Summersby" <esummersby@comcast.net>

Date: September 8, 2011 10:40:02 PM EDT

Subject: **Alternative Meeting Formats**

Hello everyone out there,

Consider this a strong endorsement for Nils' "Another Option" described below item 4 (not that I have a vote), but I really think it makes sense. What's the purpose of the cocktail hour anyway? If people need a drink to get through dinner they can get it at the table. Besides, less wine consumed would yield fewer who doze off during the talk. Any scheme that involves renting two rooms is doomed to failure for cost reasons.

My two cents ...

Ed

From: Nils Bonde-Henriksen [mailto:nilsbh@yahoo.com]

Sent: Thursday, 08 September, 2011 5:08 PM

Subject: Re: John Mears' email

Just checking my email for the first time in days - quite the discussion!

I'm not opposed to trying a new order, but several things would have to happen:

1. The Harvard Club would have to be willing to serve food beginning at ~8pm or later. (I would envision cocktails from 5:45-6:45, intro, presentation and Q&A from 6:45-8:15, dinner from 8:15+ and on).
2. Club business would have to be conducted during the dinner - not the most appealing approach.
3. We'd no doubt need two rooms (i.e. have the dining room set up so that we could quickly move in to it once the presentation is finished), so we'd want to check what the cost implications are.
4. We would have to be able to hold our presenters to a pretty strict time table, lest we start serving cold food. This is MUCH easier said than done - what would we have done with Rich Wilson, who's presentation went at least 90 minutes?

Another option might be to forgo the cocktail hour and its exorbitant fees from the Harvard Club, and start the dinner at 6:15 or 6:30. People could buy wine at their table. In fact, for what the Harvard Club charges us for bartenders and cashiers, we could probably afford to pay for a bottle of wine for every table!

I suggest that we have a sub-committee who starts looking at this option, and any others. Gillian, is that something you might be able to spearhead? I think it wouldn't be a bad idea to update John Mears on the discussion at some point - if nothing else, to allow him to see all the issues involved.

-Nils

From: "Stempler, Marilyn D." <MStempler@brownrudnick.com>

Date: September 8, 2011 8:06:21 PM EDT

My fear as well...that people would come for the lecture and not stay for dinner.

We could shorten the cocktail hour to a half hour, and start dinner earlier, and limit the speaker to a set time and leave question time open ended...in that way whoever wanted to stay longer could. (or as Nils suggested have wine at each table and just do dinner earlier)

In addition I am all for the business meeting taking place during dinner...we tried that a little last year and I think it worked just fine. It may not be ideal but It is a small price to pay for getting people out earlier.

From: Madelon Bures [mailto:madelon@hekkla.com]
Sent: Thursday, September 08, 2011 6:28 PM

Dear Alice,

I've read all the comments and it would be good to have the speaker earlier than the dinner and then being able to have discussion about it. But you have made the best point: setting up time for the dinner. I also think we wouldn't have many members staying -- it seems to be late for a big meal. There would be more members from Peter Ames' group attending the lecture (and therefore fewer for the meal).

Madelon Bures

From: [Gillian](#)
Sent: Tuesday, September 06, 2011 6:08 PM
Subject: Re: John Mears' email

Hi all, I happen to agree with John that it is much more interesting and lively to have the speaker before dinner – no one falls asleep and the conversation has a real focus to it. How do the other clubs make it work logistically? Do the other clubs set up two rooms, one for the speaker and then one for dinner, do they serve during the event? I don't really think that starting earlier is the real issue the John is trying to raise. I would like to go to one the other presentations and talk to John to understand how they do it. I can say that in all my years of event planning I always prefer to serve drinks, then have the main event followed by dinner and , hopefully, inspired conversation. I am enjoying reading all of your thoughts on the subject and look forward to seeing you soon, Gillian by the way, I notice that Peter Creighton is not on this e-mail list and I do not think I have his address to add.

From: [Pam Madigan](#)
Sent: Tuesday, September 06, 2011 5:39 PM
Subject: RE: John Mears' email

Marilyn is right in that limiting the speakers time is absolutely key. I can meet 15 minutes earlier, but that's the most I can move up my schedule. Pam

From: Stempler, Marilyn D. [mailto:MStempler@brownrudnick.com]
Sent: Tuesday, September 06, 2011 4:35 PM
Subject: RE: John Mears' email

There is something to be said for the "lateness" of the hour, something that has been my concern for some time. Perhaps we could try getting started a little earlier and really limiting the speakers to a set time.. I know you will say I sound like a broken record!!

From: Alice Burgess [<mailto:aliceburgess@comcast.net>]

Sent: Tuesday, September 06, 2011 3:26 PM

Subject: John Mears' email

As we all know, his suggestion for rearranging our schedule is an impossible one at the Harvard Club.....Drinks.....talk.....SET UP THE DINNER TABLES.....dinner. Imagine how long he'd have to wait around for that?! Besides, the wait staff at the club probably wouldn't agree to this schedule. Regards to all. See you next month.

Alice

From: Kenneth Bures <ken@hekkla.com>

Date: September 6, 2011 3:00:46 PM EDT

To: John Mears <littleflat@comcast.net>

Subject: **Re: HTC meetings**

Thanks for the email John. I'll forward this to the members of the council, and perhaps it will generate some further discussion at a Council meeting.

Ken

On Sep 5, 2011, at 7:33 AM, John Mears wrote:

Hi, Ken,

I'm sending in my payment for this year, although I hesitated rejoining and will send a note as to why.

If memory serves, I only attended one event last year, the reason is that I thoroughly dislike the way the events are organized with the talk after drinks and dinner, and also having to wait for the room to be re-set. The procedure in all the clubs I know of in Boston (St. Botolph, Chilton, Union, Algonquin, Somerset, etc), is for there to be a drinks reception, then the talk, then dinner. I think a lot of people have trouble staying awake for the (excellent) talks after drinks and dinner. I've written about this before as you know. So, I hope you'll consider changing the way the events are organized. If the HC can't accommodate this format, maybe the Algonquin?

All best,
John M

MEMORANDUM

To: HTC Council Members

From: L. Bruck

Re: Summary of Club and Council Liability Issues

Date: April 13, 2004

To address the question of Council member liability, I have spoken to several sources to better understand these issues. Their qualifications regarding this issue and their points of views are as follows:

Harvard Club Events and Functions Director, Tom Binkowski:

Whenever the HTC holds a function at the Harvard Club, the HTC shares liability. Mr. Binkowski assumed that our protection lay in the type of insurance we have and how much.

Lawyer 1:

Stated that we have a shared liability with the Harvard Club and that the HTC and the Council could be open to a suit and be named as defendants. He felt that the chance of the HTC and especially the members being found liable would be remote, but that the hassle and expense of a defense could be incurred.

Lawyer 2:

"There is always the possibility that the Club and officers of the Club (though not someone who is just a member) could be liable under the facts you describe, whether the alcohol is paid for by the Club or by the members. The Harvard Club would be at greater risk, of course."

Lawyer 3:

Agreed with the statements above, and believes that the liability of HTC for this type of issue is no different from that which a family having a wedding at the Harvard Club faces. Even less, given that the HTC has a cash bar (and probably few Harvard Club weddings have cash bars). He pointed out that a disadvantage of insurance protecting the Council members is that the existence of insurance coverage can make it more worthwhile for someone to name a Council member as a defendant.

He added that an option would be to incorporate. If the Club incorporates, the liability is limited to the Club (corporation), not the Council members (officers of the corporation.) Given that the Club's assets are small, it would make suing the Club itself not worthwhile

(although if someone wanted to do so, they could, and it would be a nuisance for the Council and of some financial loss to the Club). But, unless there was personal misbehavior by council member(s) then there would be no possibility for personal liability of the Council members. (An example of personal misbehavior on the part of a Council member might be personally paying for drinks for a member after that member is obviously drunk.)

Incorporation information: There is an initial fee of about \$250 to become a non-profit corporation, plus an annual report to be filed each year (federal and state) with a filing fee of about \$35/year. (L. Bruck's father has offered to file and to cover these costs as long as he is continues to work).

Insurance Company:

There are two choices: to insure the Council members, which would cost several thousand dollars or to take out personal umbrellas for \$2mm is about \$200 per person/year.

Summary:

All parties agreed that there is a potential liability issue for Council members, however slim. Our options are:

- To incorporate
- To pay for coverage
- To carry personal umbrellas
- Maintain status quo

Sketch Outline for a Speakers Fund

(Keep it Simple)

Purpose: (1) to pay honorariums necessary to attract particularly meritorious speakers.
(2) to cover speakers' expenses.

Funding Source: Strictly voluntary contributions from the membership (non tax deductible). Small donations from Council members to initiate the Fund.

Administration: Governing Council & Officers, at monthly meetings, as needed. No special committee. No special meetings.

Asset Management: Simple asset pool. Not an Endowment. Payments out of aggregate capital; not "interest only". Managed by Club Treasurer, at his discretion.

Award Criteria: Case-by-case basis, based on the best efforts of the Council, and the remaining size of the asset pool.

Promotion: Low key. Initial announcement of the Fund. Annual report. Occasional status reports in meetings. Basically word-of-mouth.

Name of the Fund: Whatever would best promote contributions to the Fund.

Summary

Keep it simple. If it works, great – then hype it for a larger role. If it doesn't, no harm done -- just let it fade away. Nothing ventured, nothing gained.

DANIEL W. SENEAL
110 Bridge Street
Manchester-by-the-Sea
MA 01944-1414
978-526-7272
Vice President



KENNETH J. BURES
18 Washington Square
Marblehead, MA 01945-3227
781-631-8127
ken@hekkla.com
Secretary-Treasurer

October 13

TO THE COUNCIL:

Thankyou for being so patient and encouraging while I sit in this 'temporary' Chair. I am grateful for the help and support.

While in this temporary position I'd like to make a couple of changes to help move our Council meeting and the program portion along in a more timely fashion:

COUNCIL MEETING: Until LIISA returns I will Chair the Council meeting...open, close and move the agenda along. This will allow Ken to leave when he's ready to set up his table, Ken and I will chat prior to the meeting so that the agenda is in place and ready to be moved. The Council meeting portion of the evening should be adjourned to allow Council members to enjoy the Social hour. We should try to adjourn at 6:15, but never later than 6:30 except in case of an emergency issue.

DINNER & PROGRAM: It worries me when I see a program go on TOO LONG. Last evening several people left the lecture early. That's a signal to us that the host(President) needs to be proactive getting people into the dining room at 7:00, herding them out at 8:00ish and the program going as SOON as after 8:00 as possible. Any program that goes beyond 9:15 shall mean that there won't be audience questions. The host should then let the masses leave if they want and others who have time to linger with the speaker can do so. Next meeting I will get people into the dining room for dinner promptly, then at dessert I will make announcements. Then, kindly but firmly ask folks to take a last sip of coffee and vacate for the set-up. Upon return, no announcements, just the introduction of speaker. Speakers will be on the "45/15" basis...45 minute talk, 15 minutes of questions. We all know from experience that the speaker will go a bit longer but he/she should have a time target. If our members see that the evening moves crisply, they are more likely to RETURN. If we go on-and-on people (some) are less likely to attend. If OK with you I am going to do my best to move the evenings along. Remember, many of our guests drive distances to attend.

Lansing: Thankyou for your work on the Life Membership issue.

Lou and Janet: We are all grateful for your help with the projector. Thanks VERY MUCH!

Jo-Del: Good luck with your speaker contacts.

Ed: I appreciate your standing in for me while I'm on my African adventure in December. Boy, Judith was pretty sharp with the answer to the first Harvard Travellers Trivia question!

I've thanked Liz for her service to the Club. I've written to Mark Richey, Teresa and Natalia.

I'll have a President's Letter to Ken by next week, as he requested.

Brian: WELCOME to the Council!

We should make every effort as Council members to encourage our membership to identify excellent members.....Female/male...ALL adult ages...all kinds of travel and international experiences.

We are truly fortunate to have men and women like yourselves as leaders of this fine Club. I do believe there are ideas to help grow the Club, yet maintain TRADITION.

I do want your suggestions. Call any time.

Best to all,

Dan

P.S

Rob: You are very kind to START working on an addendum to the yearbook ... at the pace you suggested. We appreciate your help, as always.

DINNER FEE PROPOSAL FOR '05/06

FIXED COSTS

Printing	\$446
Postage	\$660
Speaker	\$240
Misc	\$24

Total \$1,370

Project @ \$1,500 for 2005-06

INCOME from DUES \$11,000

- Fixed Costs \$1,500

AVAILABLE TO
SUBSIDIZE DINNERS \$9,500

ATTENDANCE

	03/04	04/05		Projected 05/06			
Members	422	353		425			
			Meals \$35 =		Meals \$35	\$20,440	\$24,325
Guests	267	231		270	Bar, Room	\$13 = 7600	\$7,600
Totals	689	584		695			\$31,935

@ \$48

DINNER INCOME FOR '05/06 = \$31,935 less \$9,500 or \$22,435

Differential goal between Member Dinner Fee and Guest Dinner Fee = \$10

$$(425 \times X) + (270 \times [x + \$10]) = \$22,435$$

$$425X + 270X + \$2,700 = \$22,435$$

$$695X = \$19,735$$

$$695X = \$19,735 \quad \text{PROPOSED DINNER FEES}$$

$$X = \$28.40 \text{ or } \$30 \text{ per Member}$$

$$X + \$10 = \$38.40 \quad \$40 \text{ per Guest (all guests)}$$

$$\text{Surplus} = \$1,112$$

Notes: We have increased our cash position by \$7,000 this year, which we owe back to members. We could go to \$25 & \$35, an additional subsidy of \$5 x 695 = \$3,475 and easily afford it. Perhaps we should for two years! This would boost membership, dues, and attendance.

ATTENDANCE ANALYSIS

2004-2005 SEASON						
Month	Total	Members	Speaker	Guests	1st Guest	Add'l Guests
May	74	46	2	26	20	6
Apr	76	48	1	27	22	5
Mar	74	40	2	32	25	7
Feb	79	47	0	32	24	8
Jan	68	41	2	25	20	5
Dec	85	47	3	35	27	8
Nov	60	37	1	22	19	3
Oct	82	47	3	32	28	4
AVERAGE	74.75	44.125	1.75	28.875	23.125	5.75
2003-2004 SEASON						
Month	Total	Members	Speaker	Guests	1st Guest	Add'l Guests
May	100	62	2	36	33	3
Apr	98	55	4	39	25	14
Mar	90	58	1	31	26	5
Feb	85	50	0	35	28	7
Jan	79	44	2	33	24	9
Dec	87	53	1	33	26	7
Nov	82	53	1	28	24	4
Oct	81	47	2	32	20	12
AVERAGE	87.75	52.75	1.625	33.375	25.75	7.625
DIFFERENCE BETWEEN 2004/05 AND 2003/04						
Total	Members	Speaker	Guests	1st Guest	Add'l Guests	
-13	-8.625	0.125	-4.5	-2.625	-1.875	

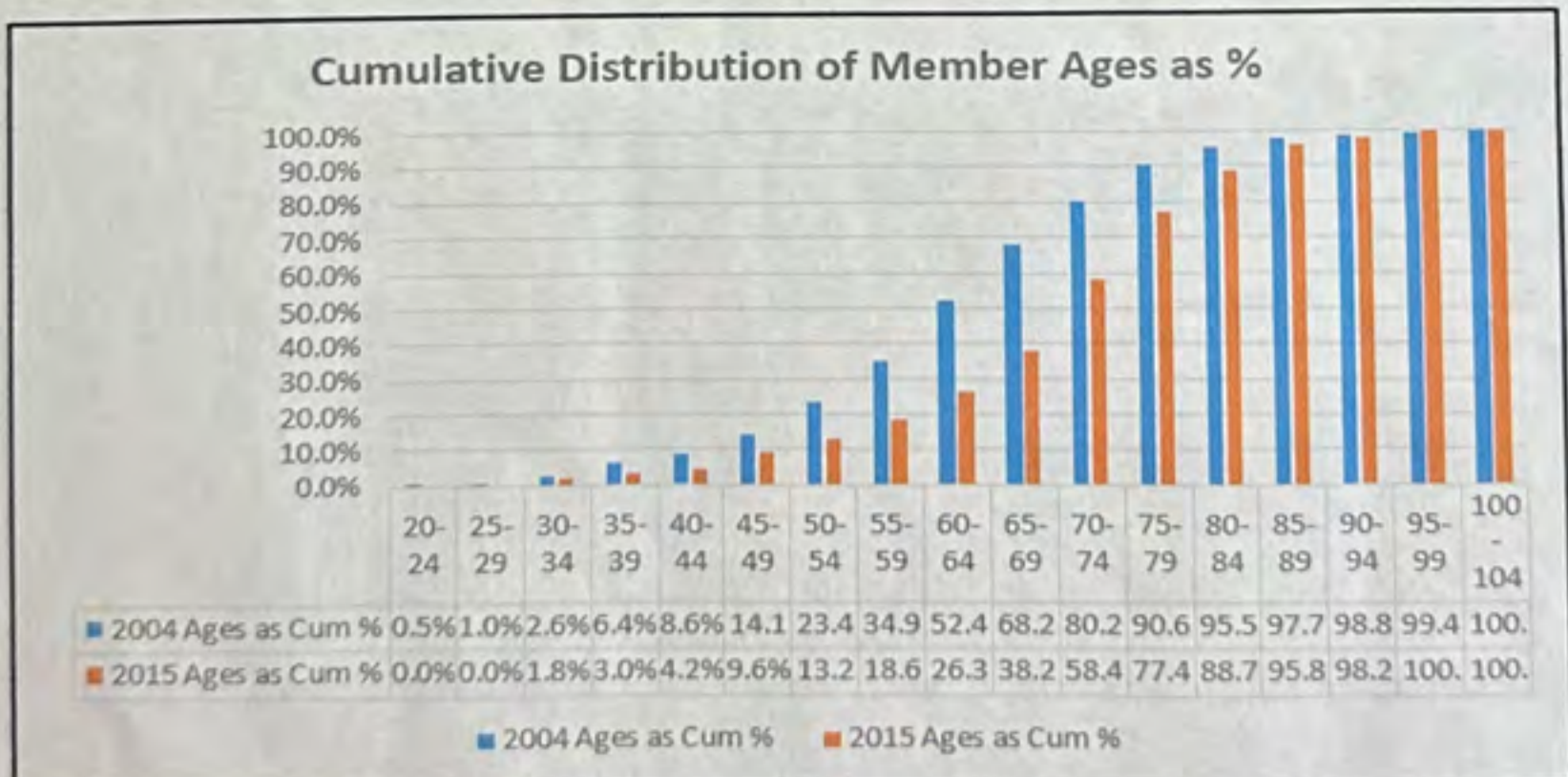
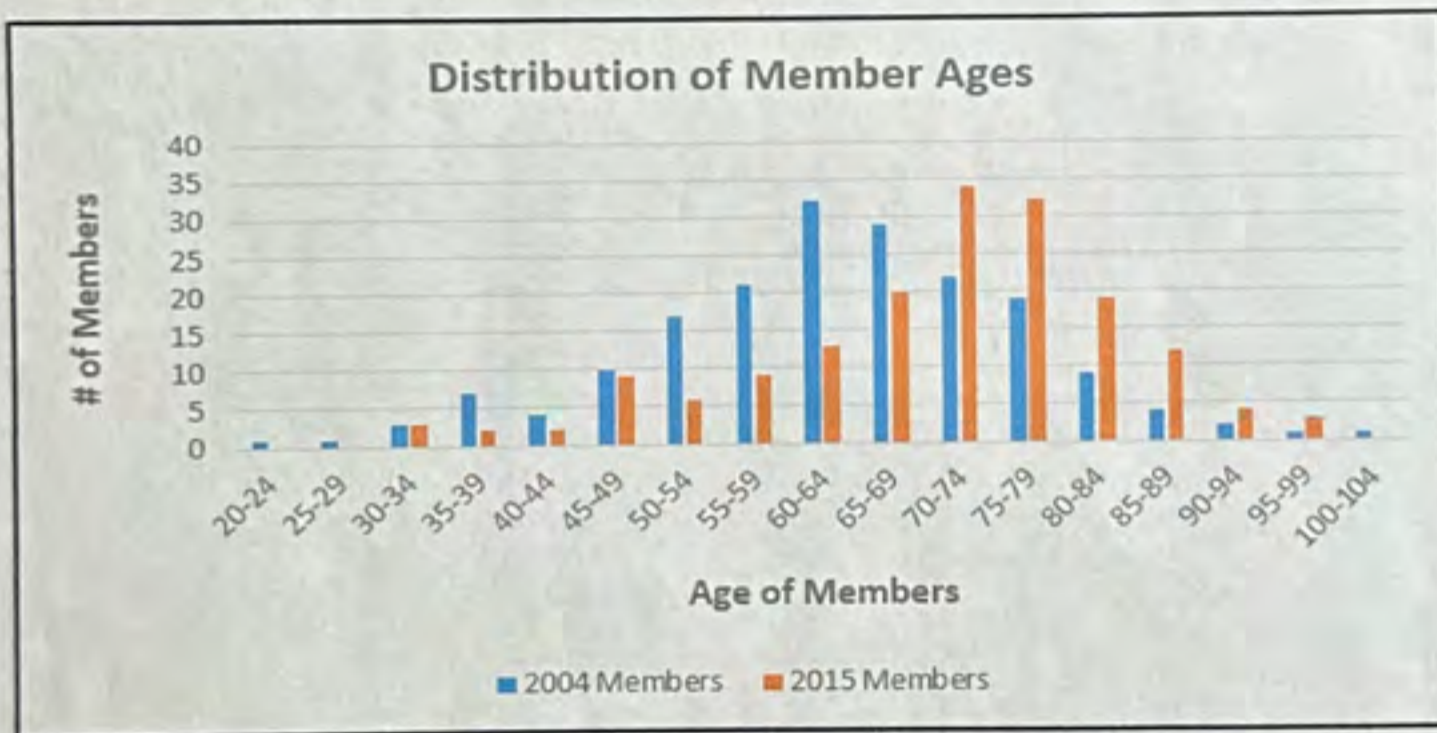
Demographic Study

Harvard Travellers Club

June, 2015

One only has to look around at a meeting of the Harvard Travellers Club to realize that the membership is old. This is an impression which has not been quantified since we have never asked members for their ages. Data is useful for analysis, impressions are not. Since age data is available in public records, we have gone on-line to obtain it. Over the period 2004 - 2014 the club has had a total of 287 members. We have been able to obtain ages for 279 (97%) of them.

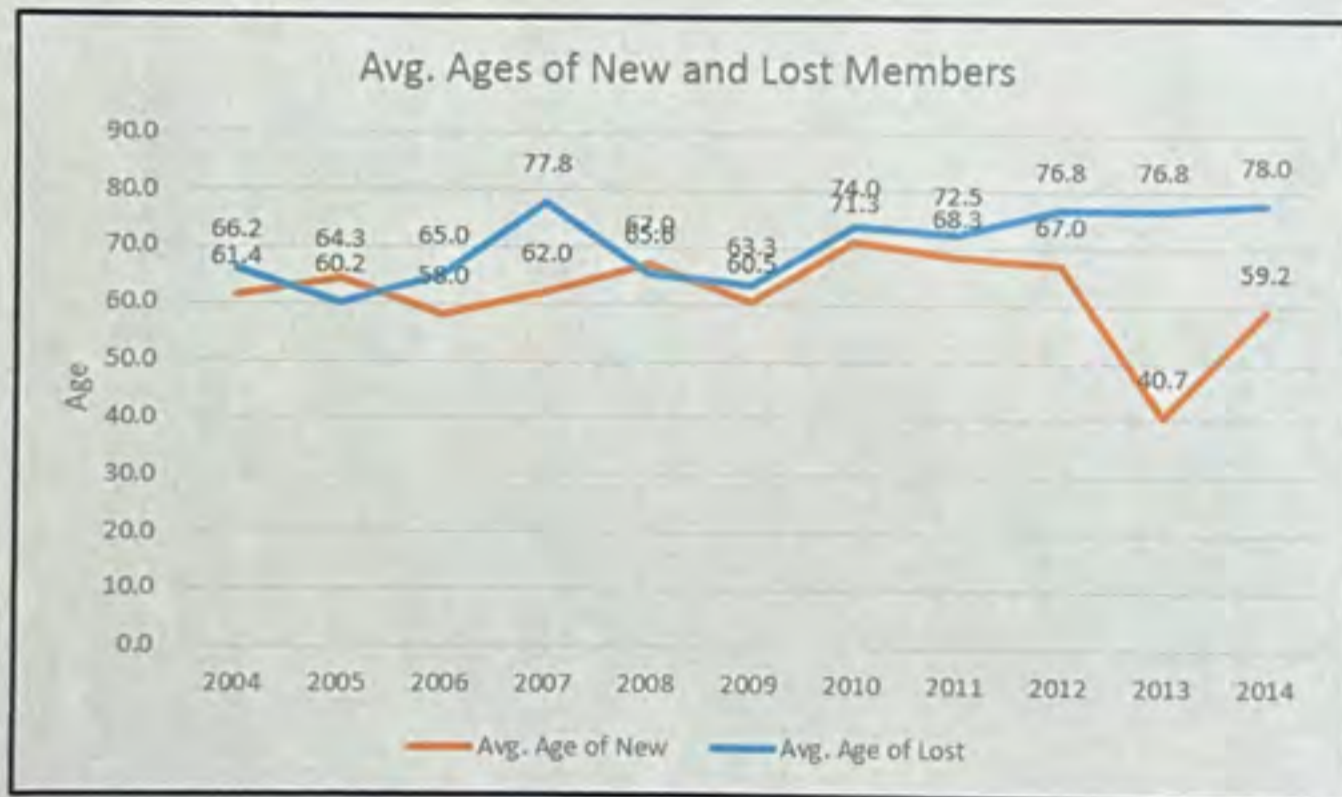
A comparison of membership in 2015 versus 2004 provides some useful insights. There were 188 members on April 30, 2004 with an average age of 63.3. In 2015 those numbers are 173 and 70.3.



The cumulative distributions allow us to make some comparisons.

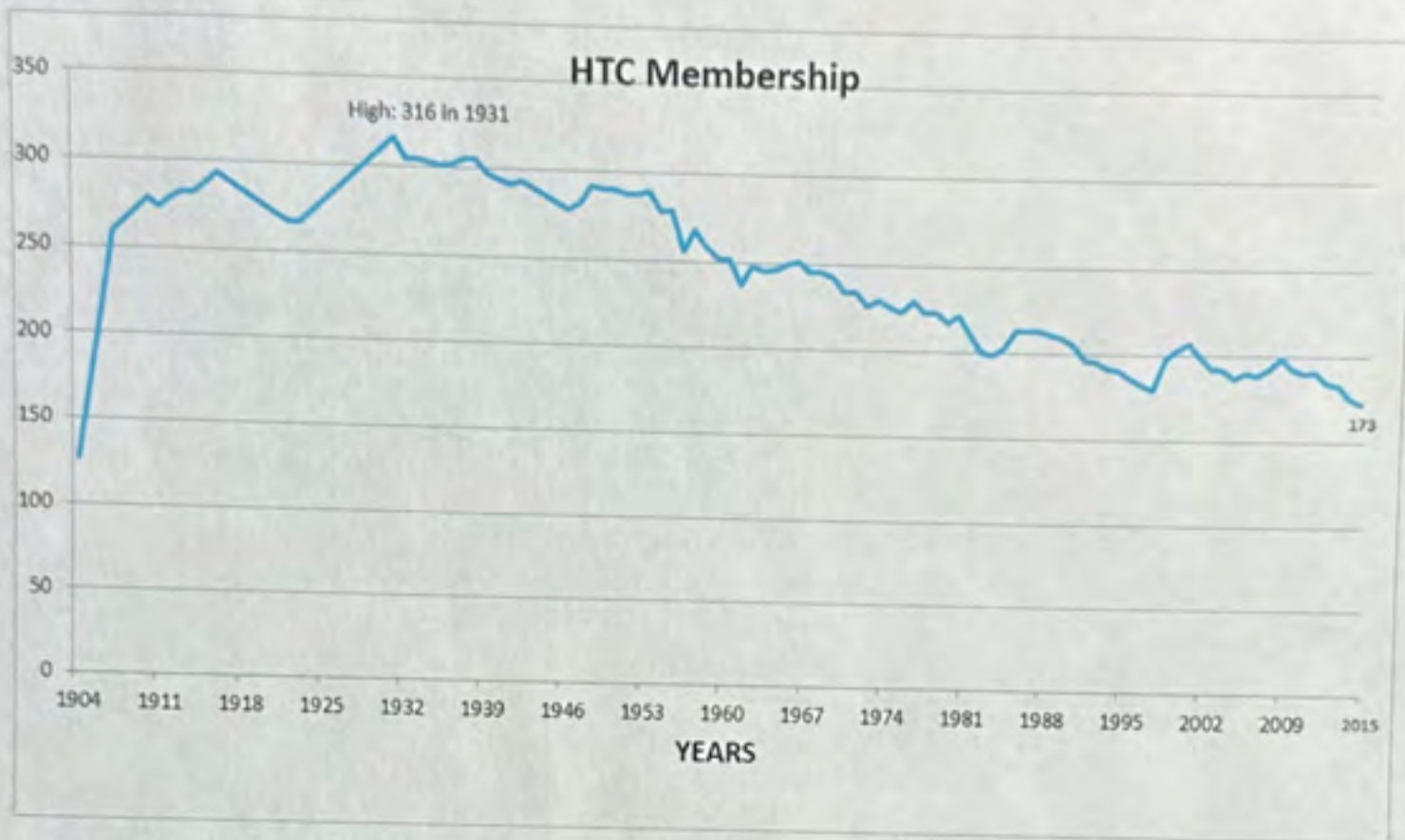
	Average Age	Median (Half Above/Below)	Less than 50 Years Old	70 or more Years Old	80 or more Years Old
2004	63.3	64	14.1%	31.8%	9.4%
2015	70.3	73	9.6%	61.8%	22.6%

There has obviously been a dramatic shift over these 11 years. The decrease in the number of members is a result of bringing in an average of 7 new members per year while losing 9. The age shift is a little more complicated. Every year current members get one year older. We are dependent upon new, younger members coming in and older members leaving in order to offset this passage of time and to keep the membership refreshed. This has not been happening. It is not just that the number of new members has not matched the number leaving but also that there is not much age difference between those joining and leaving.

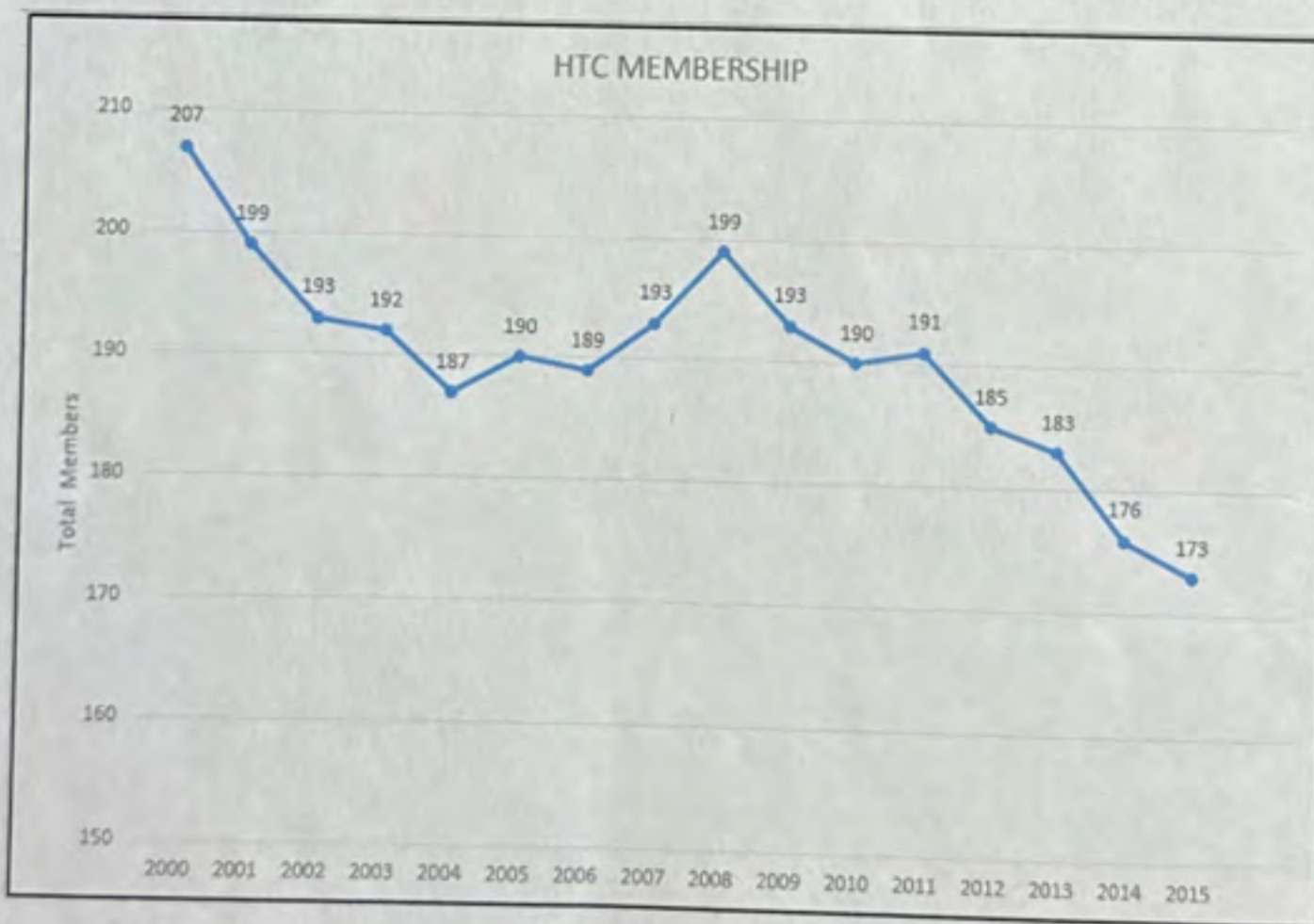


We see this "ageing of the membership" from 2004 to the present but it was not always like this. If it were, the membership in the 1950's must have consisted of teenagers. It also will not continue indefinitely. The dropout rate for members is pretty consistent across the age spectrum until about age 80. At that point it accelerates for health and mortality reasons. This creates a natural brake on the ageing of the membership and is already being felt. The rate of age increase has halved over the past decade and simulations, extending the trends of the past decade, indicate that this will halve again in five years peaking at an average age of 72.0 within a decade.

Our goal is to be able to project membership numbers going forward under a variety of scenarios. It will help to begin with some history for perspective. The membership peaked in the 1930's at 316 members and has been in a linear decline since then with a few short lived deviations. There has been an average decline of 1.7 members per year bringing us to the present 173 members.



The rate of decline has increased recently running at 2.3 members per year between 2000 and 2015.



We have created an Excel based "Demographic Calculator" that allows us to make projections of what the membership number and age distribution will look like in the future under various assumptions about the number and average age of new members each year. There are three parts to the model being used: 1) the passage of time, 2) the rate of attrition and 3) the number and average age of new members. The first item is beyond human control and the second can only be influenced in a minor way but the third can be influenced by Council actions. The user of the calculator can run "what if" trials by setting the number and age of new members. This program is available to anyone who would like to explore the demographic future of the club.

Over the past decade the club has averaged 7 new members with an average age of 61. We have computed scenarios combining 7, 10, 12 and 15 new members/year with average ages of 61, 58, 55 and 52 over periods of 5, 10 and 15 years. The influence of new member ages on membership is very small due to the small number of new members relative to the size of the club and the modest difference in age between current and new members. The number of new members per year, as expected, has a strong influence. If the trend of the past decade continues membership will continue to decline. With 10 new members the membership can be stabilized at the current level. Twelve new members would provide modest growth and 15 would provide very strong growth.

New Members/Yr	2015	2020	2025	2030
15	173	200	220	235
12	173	186	194	200
10	173	177	177	178
7	173	163	152	143

CONCLUSIONS:

The decline in membership has been gradual over a very long time and thus has not raised serious concerns. We are down 2 or 3 this year but we will probably be up 2 or 3 next year, no problem. Even though the membership has declined significantly over the years, at 173 members it is still viable. At some point, though, if current trends continue, the club will become non-viable. We are not sure at what level this will occur but it could well be that 143 members in 15 years would qualify. We must maintain enough members to produce a respectable audience for the presentations and to pay our bills. Our expenses are not proportional to membership but are largely fixed.

An absolute minimal goal would be to average 10 new members per year to stabilize the membership. 12 per year would provide for modest growth and would get us back to 200 members in 15 years. Our club history makes clear how challenging that would be. Twelve would be a 70% increase over the performance of the past 15 years and this would have to be sustained over the long haul. Reaching such a goal would require a departure from past practices which have brought us to where we are today. Hopefully, the Council and members can come up with some fresh new ideas on how to identify and recruit new members.

Ken Bures

Michael Greene

NOTES FROM MEMBERSHIP ENHANCEMENT SUBCOMMITTEE MEETING,
HARVARD TRAVELLERS CLUB, Sept. 11, 2006

Present: Lauren Bruck, Nils Bonde-Henriksen, David Roberts

DR consulted with Phil Powers, executive director of the American Alpine Club, which has historically faced the same problem of attracting younger members. According to Powers, among the recent measures the AAC has taken (and that the HTC might consider) are the following:

- Eliminated completely the formerly required climbing résumé and two recommendations for prospective members
- Offered a lower youth membership dues fee, even though AAC loses money on it. "Adult" fee doesn't kick in till age 29, at which point the member is given a free headlamp (!) to encourage him or her to stay on
- Beefed up its Web site, made it fully interactive
- Made the annual meeting less "stuffy"—e. g., two years ago it was held in Ouray, CO, and plenty of guests wore jeans and boots (this probably won't work for HTC)
- Powers also strongly urged that we make abundantly clear that a prospective HTC member needs no affiliation with Harvard (our Web site does not currently make this point)

We kicked around the idea that a Council member might personally greet and encourage any guest who looks like a potential new member.

We toyed with various direct mail campaign ideas. LB thought we might combine notices with her HMNH mailings. REI, or the like?

NB argued that we should encourage our current younger members to bring more young guests.

Is the location (Harvard Club) itself intimidating?—Back Bay, coat-and-tie, difficult to park, etc.

LB wondered if the meeting could be followed up by some informal social thingamajig (reception?) after the speaker's done. But we agreed it's hard to ask anybody to stay out that late on a Tuesday night. One meeting a year on Friday night?—or are people's weekends inevitably booked up?

LB and NB came up with the idea that one meeting a year be a "Youth Members Night"—every member would be forcibly encouraged to bring a young guest.

LB further fantasized about a Young Speakers Night. Like our Members Night, but no speaker over a certain age (35?).

Should we encourage members who feel the dinner is too pricey to come only for the slide show and speaker? Some members do that already, but perhaps feel a little guilty about ducking the dinner.

LB pointed out that the Museum of Fine Arts had a singles night that was wildly successful. (Probably not adaptable to HTC?)

What can we do about current members who come seldom or never?

Should we host ancillary events besides our monthly meetings? E. g., a seminar in travel writing, a workshop on the entrepreneurship of organized group travel.

The Women Travellers Club seems more casual and intimate than the HTC. What can we learn from them?

LB felt that the experience at the dinner table was very important. Could we make it possible for like-minded people to reserve their table beforehand? Is the mad rush for a seat near sympatico others the only way to arrange the tables? Could we have a young members' table?

We all thought the cocktail hour can be onerous for guests and members who know almost no one else there. Could we have a special corner or table during cocktail hour for these "strays" to meet and chat?

How do we get more women to join?

LB summed up the feelings of all three of us as follows: "The Harvard Travellers Club is interesting. It's just not fun enough."

Forgive these musings in lieu of solid recommendations. Maybe they will stimulate discussion.

(Summary prepared by DR.)



Recapitulation of Receipts/Expenditures, Members, Attendance,
Price of Dinners and Annual Dues, 1930 to the Present

Season	Receipts	Expenses	Members	Average Attendance	Dinner Price	Dues	
						R	NR
1980-81	\$6450	\$4459	210	53	\$12/13	\$25	\$10
1979-80	\$4898	\$3785	221	58	\$10/12	\$20	\$10
1978-79	\$3048	\$3914	217	59	\$10	\$20	\$10
1977-78	\$3705	\$3037	223	52	\$9/10.50	\$20	\$10
1976-77	\$3783	\$5930	223	56	\$8.50/9	\$20	\$10
1975-76	\$4537	\$2544	229	61	\$8/8.50	\$20	\$10
1974-75	\$2714	\$2765	223	70	\$8	\$15	\$7.50
1973-74	\$2893	\$2235	225	50	\$7	\$15	\$7.50
1972-73	\$2953	\$1782	229	61	\$7	\$15	\$7.50
1971-72	\$3327	\$2461	226	55	\$6/7	\$15	\$7.50
1970-71	\$1875	\$2061	234	52	\$6	\$15	\$7.50
1960-61	\$1588	\$1141	237	37	\$3.50	\$7	\$3.50
1950-51	\$1288	\$1214	288	51	\$3	\$5	\$2.50
1940-41	\$1875	\$1180	292	*	\$1/1.50	\$5	\$2.50
1930-31	\$1373	\$1204	316	**	\$3#	\$5	\$2.50

*Not given

**"ca 25% of membership"

#Only 2 dinners, rest were non-dinner meetings.

28 July 1981

Robert B. Stephenson

Some Observations on Role & Functions of the Secretary-Treasurer

Presently the Secretary-Treasurer seems to be involved with and chiefly responsible for a number of tasks:

1. Correspondence. Receiving and sending letters pertaining to membership, meetings & speakers, dues, general enquiries, etc.

2. Speakers & Meetings. Speaker procurement; program scheduling; program logistics (space, meals, A-V, etc.); drafting, printing & mailing of announcements; recording reservations; collecting payment.

3. Bookkeeping/Finances. Keeping the books & accounts; presenting bills; receiving payment.

4. Yearbook. Preparation; editing and supervision of production.

5. Membership. Keeping the rolls; overseeing elections; answering enquiries.

6. Council Meetings. Preparation of agenda; chairing of meetings.

One possibility that might be considered in an attempt to relieve the Secretary-Treasurer from involvement in such a number of activities is to create additional officers:

Membership Secretary. Keep the membership list; respond to membership enquiries; oversee elections; oversee the Yearbook; where necessary fulfil role of Club Historian.

Program Secretary. Procure speakers; schedule meetings; arrange meetings (space, meals, A-V, etc.); draft, print & mail announcements; accept reservations.

Treasurer. Keep the books & accounts; present bills; receive payments; collect dinner fees; collect dues; tend to correspondence relative to dues.

HARVARD TRAVELLERS CLUB - TASKS

1. COMPOSE NOTICE.
2. NOTICE TO PRINTER.
3. CHECK PROOF.
4. RUN ADDRESS LABELS.
5. PREPARE ENVELOPES.
6. RETURN POSTCARDS.
7. STUFF ENVELOPES.
8. DO MAILING.
9. FUNCTIONS OFFICE HARVARD CLUB
 - MENU
 - PARKING
 - GUARANTEE
10. A. D. HANDY COMPANY.
11. PAY BILLS/DO ACCOUNTS.
12. DO AGENDA & MAIL.
13. MINUTES & XEROX.
14. WRITE SPEAKER.
15. WRITE NEW MEMBERS:
 - ELECTION CERTIFICATE.
 - DUES STATEMENT & ENVELOPE.
 - PAST NOTICES.
 - PRESIDENT'S LETTER.
 - YEARBOOK.
 - LETTER WITH COPIES TO SPONSORS.
 - ADD TO MAILING LIST, ROLODEX & ACCOUNTS.
16. UPDATE ROLODEX.
17. UPDATE MAILING LIST.
18. CORRESPONDENCE.



The following officers of the Club met for dinner on the 11th of January, 1983. The purpose was to discuss at leisure the future of the Club and some of those related issues which there is seldom enough time at Council meetings to explore thoroughly. The following attended: Lot Page, John Stanbury, John Field and Rob Stephenson.

The first subject to be discussed was what member might be proposed to the Council to take Peter Alden's place who has resigned. There was a feeling expressed that someone with an understanding and appreciation of the Club's history and purpose should be selected, someone with a maturity of outlook who could work well with the present Council. There was a strong consensus that Dick Brinckerhoff would be an excellent candidate. There was an equally strong consensus that Gil Sanchez would be a good second choice. The Secretary will ask Dick whether he would consider serving on the Council and, if so, he will be recommended at the next Council meeting.

Because of the tendency for Council meetings to either get off the track or to become overly strained, it was suggested that the President preside at the meetings, following the agenda and asking for specific reports of the Secretary, at the same time attempting to keep things moving and to minimize extraneous discussion. It was decided that this new procedure should be initiated at the next Council meeting.

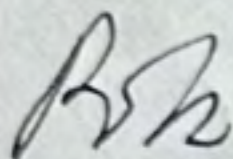
A substantial amount of discussion centered on the subject matter and focus of programs. It was suggested that geo-political talks become more common with the more common sort of travelogues being discouraged. We should strive for a higher quality talk in the sense of intellectual content and focus. There seemed to be agreement on these points and some type of statement will be drafted for Council consideration. If a stated speaker policy can be promulgated, it will be described in the President's Letter next fall.

John Field agreed to take over the procurement of speakers as a way of insuring a good mix and perhaps a more intense focus.

Some time was spent discussing membership procedures: what should the procedure be; should nominees meet the Council prior to election; should attendance at at least one meeting be a prerequisite; what should the nomination blank contain. The consensus seemed to be that nominees should attend at least one meeting prior to Council action (already a loose policy), that nominees should be known by at least two Council members or should meet with at least two Council members (and that this would be up to the Sponsors to arrange), and that the nomination blank should be more specific as to the travel interests and experiences of the nominee. These suggestions will be presented to the Council for consideration.

Some other points raised and comments made include: Charles Bradford should

be considered for an Honorary Membership, if for no other reason than his tribute to Hap Kennard. The date of the summer Council meeting will be set at a regular Council meeting rather than after the end of the season. A more intense effort should be made to solicit applications for Club grants. Mention will be made in the next Notice about the availability of grants.



Robert B. Stephenson

This will be circulated to those who attended. Please add or delete or change accordingly. If we are in agreement several issues should be raised at a future Council meeting as an outgrowth of this meeting:

1. Speakers policy/emphasis of programs
2. Membership procedure/policy

ON PERFORMANCE

A group of people pursuing a common interest assemble to share the experiences in this pursuit. If this interest unifies the group and a leader emerges then an organization forms to carry on the process of meetings and events.

The administration of the organization is usually born by a small number of members elected by the membership at large. To facilitate the elective process a nominating committee is appointed from the membership at large to present a slate of candidates for office.

While not precluding nomination from the floor, in most organizations the recommendations of the nominating committee prevail at the annual meeting.

The nominating committee, unattached to the incumbant officers, can sound out and make a judgement on information gathered from the entire membership about the quality and capability of current and proposed candidates for office. The nominating committee approaches its task bearing in mind the overall welfare of the organization. The nominating committee, in its independent role, is a major influence in the destiny of the club.

The nominating committee is composed of members who have held club office, who are interested in the continued well being of the club. They are as interested and committed to the club as are the members of the council. It would be an error of judgement to conclude that the council or a council member, because of position, were more acutely attuned to the implication of change or to the harmony of relationship.

The officers of a club can exercise wisdom and energy to move forward, they can rest on their oars and do nothing, they can act impulsively and without harmony and appear to progress in a negative direction. As with the officers as a group so by each individual in the group.

The nominating committee is the means for judging performance and orchestrating change, to see, in its best judgement, that the slate is composed of wisdom and energy to move forward.

We have experienced directly how this works. A member of the council, in the opinion of other members of the council, was irregular in attendance, irrelevant in discussion, and arrogant in attitude. This dissatisfaction was expressed by enough members of the council to persuade the nominating committee to remove the name from the slate of candidates for election.

It is true that the individual may feel a sense of injustice, but that is the risk associated with accepting an invitation from a nominating committee in the first instance. One never knows how a group of people will gel or how any one person will respond to a new circumstance. As a witness and participant in events one is often in a place to recognize that there, but by the grace of God, go I.

An amendment is proposed to require the nominating committee to consult, on a formal basis, with the executive committee and disclose the proposed slate before the annual meeting. To permit the council to change the slate, thereby bringing it in line with their judgement rather than the independent judgement of the nominating committee.

This amendment should not prevail, it should be voted down, nay. The amendment strikes at the heart of the independence of the nominating committee. If there is disagreement with the slate of the nominating committee the place for that to be rectified is by nomination from the floor and vote by ballot at the annual meeting.

Raising the Dues - as discussed at the Council Meeting of
March 17, 1987

The idea is to incorporate the following separate items into the dues structure

\$5 wine with dinner
\$7.50 Year Book
\$5 speakers' fees and expenses - we would like
to be able to budget \$1,000 per year towards
speakers to insure continual high quality in
programs

\$17.50
25.00 present resident dues

\$42.50

plus a supplement - to cover new expenses, the rising costs of printing, film service, and the Harvard Club, and not have to raise the dues again for a "long time" -

\$7.50

\$50.00 new resident dues

Non-resident dues would be raised \$5.

After much discussion, it was agreed that we offer a proposal to the membership before making a constitutional amendment. The way to present it would be to say that the council is considering adjusting the dues for the purpose of improving the quality of the meetings and insuring continual high quality in programs. The revised dues structure would be presented in order to give the membership the opportunity to express opinions.

It was also suggested that the dues revision be included in the president's letter next season.



Unresolved Questions and Issues 1986-1987

Grants - Reword the guidelines in the directories to be more precise and applicable to our Club and what we are looking for. We should find out when the three directories make their revisions and act accordingly. Should we have two proposal deadlines during the year, one in November and a second in late spring? What are the possibilities of having more funds available? We felt \$3-5,000 would be more realistic.

Scarves - Is the idea feasible? Kathy W. is in charge.

Membership - The creation of an an emeritus category of membership was not acted upon. The complications of whom to offer it to, whether to charge a \$5 fee for mailings or give them the option of no mailings, and adding a constitutional amendment all made it too impractical for the present time.

Speaker's Honorarium - Should we offer them? Should we set up guidelines for speakers' expenses? Should we set up a special fund for speakers (out of the dues, not Permanent Fund)?

Dues - see separate sheet

Three-year Budget - we should have one.

Total members: 209

Of these 174 pay dues

Potential annual revenues (excluding interest, neckties, bequests, etc.)

\$2060	Year Book surcharge (3 waived)	Actual 85-86: \$1805
\$3275	Resident dues	Actual 85-86:)
\$ 400	Non-resident dues	Actual 85-86:) 3515
<u>\$ 100</u>	Initiation (assume 10)	Actual 85-86:) _____
\$5835	TOTAL	\$5320

Last year's expenses & receipts:

\$6209	Total receipts less \$500 bequest
<u>\$3890</u>	Total expenses less \$4302 for Year Book
\$2319	Excess income over expense

Possible Options:			Increase	Increase	Increase	Increase
Category	Number	No Change	Initit. to \$25	dues by \$10	dues by \$15, drop YB charge	dues by \$20 (R) & \$15 (NR), drop YB charge
Year Book	206	\$2060	\$2060	\$2060	-	-
Resident	131	\$3275	\$3275	\$4585	\$5240	\$5895
Non-Res	40	\$400	\$400	\$800	\$1000	\$1000
Initiat	10	<u>\$100</u>	<u>\$250</u>	<u>\$100</u>	<u>\$250</u>	<u>\$250</u>
TOTAL		\$5935	\$5985	\$7545	\$6490	\$7235
						24% inc

If Year Book surcharge is dropped, a certain percentage of revenues should be set aside for this purpose. Presently, surcharge represents 35% of potential revenue. Perhaps 20 or 25% of revenue should be set aside if surcharge is dropped (i.e. under last option this would translate into either \$1447 or \$1809 per year).

Changes in dues or initiation fees require a constitutional amendment to be voted on at the annual meeting.

To: All Council Members

From: David May

Date: December 8, 1997

Subject: Harvard Club Prices

I spoke this morning with Glen in the Banquet/Catering Department of the Harvard Club. We are being charged \$28 per meal and \$4.50 per glass of wine, and for nuts at \$3.50 a bowl. To this add the 18% service charge and the 5% state tax.

The complete cost, then is \$34.69 per meal, \$5.57 for the glass of wine, and approximately \$0.50 per person for nuts. The total is \$40.76.

On June 11, 1996, according to the *Fixed Cost-Variable Cost Analysis* I prepared and distributed at that time, our total variable cost was \$38.62. The new total is 5.5% above this amount.

The Harvard Club just raised prices. Our meal, for example, went from \$26 to \$28. They say that they normally hold prices for three years. However, if the present labor shortage continues, I would not be surprised to see an increase before then. (Most organizations pay an average of \$33 per meal.)

Of the fixed costs, the room rental charge, normally \$400 for anyone, has been waived. We pay a charge for rental of audio-video equipment and the bartender.

The *Fixed Cost – Variable Cost Analysis* of June 11, 1996 predicted a variable cost loss of \$10.17 per meal for 1997. This year and probably next, we are facing a variable cost loss of \$10.76. What has changed is the rate of attendance at meetings. An analysis at that time indicated we would probably incur a loss if attendance increased by as much as 20%. This year we have a comparative 100% attendance increase, *and* a somewhat larger unit loss.

I hope the above is helpful in framing our discussion.

To: Council Members, Harvard Travellers Club
From: David May
Date: 12/9/97

Subject: Dues and membership; dinner subsidy alternatives

1. Last year's annual report states that we had 135 resident members and 45 non-resident members. Dues, respectively were \$50 and \$25. Multiplying this out, we get:

135 x 50	= \$ 6,750
45 x 25	= <u>\$ 1,125</u>
Total dues owed:	\$ 7,875
Actual dues received	<u>\$ 6,225</u>
Dues uncollected	\$ 1,650

The uncollected dues amount is equal to 33 resident members.

The actual dues paying resident members of the club may be in the range of 102 to 110.

2. Given a deficit of \$ 10.76 per meal, *if, theoretically, none of a member's dues goes to pay for club overheads*, then a resident member's dues would pay for the deficit of 4.6 meals. (These meals might be for the member, or for his/her guests.)

A non-resident member's dues covers the deficit of 2.3 meals per year.

In reality, fixed expenses for the club are about \$ 2,500 to \$3,500 per year, depending on speaker and projection costs. If a Yearbook is published, this costs an additional \$3,000.

With the current paying membership (and no Yearbook), \$2,700 to \$3,700 is available with the current dues structure to subsidize meals. This provides for 250 to 340 meals, or about 2 to 3 per resident member (including guests).

We see clearly that once the average dinner attendance for the year exceeds 40, the club loses money.

3. Raising the cost of a dinner by one-half the meal deficit, or \$5.38, or by the cost of a glass of wine (for those who take wine) of \$5.57, would allow the average attendance to attain 80-85 without a loss. Even then, no funds are put aside to pay for the printing of a Yearbook, or for special occasions.

4. Raising the cost of dinner by two-thirds of the deficit, or \$7.18 would allow 120 persons to attend a dinner with no loss. If only 80 on average attended. \$400 to \$1,400 of excess revenue would be generated, which could go towards a yearbook.

5. Raising dues by \$10 per person would bring in about \$1,500. (If we lost 5 members, it would really bring in \$1,250.) This would permit (assuming \$1,000 put aside towards a Yearbook) \$2,950 to \$3,950 to be spent on subsidizing meals. Assuming that the loss from each dinner were cut to about \$5.20 (by individuals paying for their wine), the Travellers Club could afford to subsidize 567 to 760 meals per year, (70 – 90 per meeting), about 5 or more per permanent member.

Fixed Cost - Variable Cost Analysis of Dinners

Results for 1995 - 1996:

Meetings: 8 Paying attendees: 374

Variable Costs:	TOTAL	Meeting Average	Per Person
Dinner Attendees (=meals provided)	386	48.3	1
	\$	\$	
Dinner Cost	10,242	1,280	\$ 26.53
Hors d'oeuvres (i.e. snacks before meal)	199	25	\$ 0.52
Wine	1,620	203	\$ 4.20
Sub-Total	12,061	1,508	\$ 31.25
Clubhouse Function Fee - 18%	2,137	267	\$ 5.54
Sub-Total	14,198	1,775	\$ 36.78
Tax - portion on variable costs 5%	710	89	\$ 1.84
Total Variable Cost	14,908	1,863	\$ 38.62
Fee per meal per person			\$ 30.00
Loss per meal			\$ (8.62)

In other words, if an additional person attended a meal, the Harvard Travelers Club lost an additional \$ 8.62.

Fixed Costs:	TOTAL	Meeting Average	Per Paying Member
Bartender	400	50	\$ 1.07
Room Charge	Free	Free	Free
Rental Equipment	220	28	\$ 0.59
Parking & Speaker Room	170	21	\$ 0.45
Tax - portion on fixed costs	42	5	\$ 0.11
Speaker Expense	159	20	\$ 0.43
Projection (excluding purchase)	120	15	\$ 0.32
Free meals provided (= 12)	463	58	\$ 1.24
Total Fixed Cost	1,575	197	\$ 4.21

Justification:

New Projector	981
Fixed Costs	1,575
Variable Costs	14,908
Less 12 free meals already in fixed costs	-463
Total	17,000
Total as per Treasurer	17,000
Variance:	<u>0</u>

Implications for coming year:

Total Variable costs for dinner if 4% increase	\$	40.17
Fee per person per meal	\$	30.00
Loss per person attending:	\$	<u>10.17</u>

Paying Persons (no change from 1995-96)		374
Cost of meals for paying persons	15,022	
1996-7 Fixed Costs (assume 4% +)	<u>1,638</u>	
Total Cost of Meals	16,660	
Printing (increase 4%)	1,218	
Postage (increase 5%)	778	
Other	50	
Total Costs to Club, next year	<u>18,706</u>	
Revenue (assume unchanged)	<u>19,391</u>	
Projected Net Income	<u><u>685</u></u>	

Analysis:

If we have a 20% increase in attendance, or unanticipated expenses, we may incur a loss. We need to look at options for raising revenue or cutting cost; yet, I would argue, we may also need to upgrade meal variety and to continue our efforts to attract high quality speakers.

Travellers Club

Questionnaire

SUMMARY

	1=Yes	2=Probably	3=No		Votes	Average	
<i>Attend Irrespective</i>	23	4	9		36	1.6	
	1= surely	2= Probably	3= 50-50	4= maybe	5= no	# of Votes	Average
<i>Come to Meeting?</i>							
<i>Polar Explorat</i>	17	9	7	5	1	39	2.1
<i>Mountain Climbing</i>	11	12	7	8	1	39	2.4
<i>Trekking</i>	14	8	8	8	1	39	2.3
<i>River Running</i>	12	8	7	10	2	39	2.5
<i>Sailing Expedit.</i>	16	6	9	3	5	39	2.4
<i>Primitive Cultures</i>	13	12	6	7	1	39	2.3
<i>Art and Architect</i>	8	15	7	7	2	39	2.5
<i>History</i>	10	18	6	3	1	38	2.1
<i>Landsc. or A. Pho</i>	7	14	8	6	4	39	2.6
<i>Climate</i>	11	11	7	7	3	39	2.5
<i>Botany</i>	4	7	10	17	1	39	3.1
<i>Wild Mammals</i>	10	13	9	6	1	39	2.4
<i>Birds</i>	6	14	6	11	2	39	2.7
<i>Non- Verteb.</i>	5	6	10	14	3	38	3.1
<i>Astron.</i>	7	14	7	7	2	37	2.5
<i>Evolut.</i>	7	11	12	8	0	38	2.6
<i>Archeol.</i>	5	15	11	7	0	38	2.5
<i>Undersea Life</i>	8	10	12	7	1	38	2.6
<i>World Hunger</i>	3	8	13	10	4	38	3.1
<i>Ecosys. Conser.</i>	10	9	7	9	3	38	2.6
<i>Nt. Pk. & Pres.Iss.</i>	6	13	9	9	1	38	2.6

Come to Meeting?	1=	2=	3=	4=	5=	Votes	Average
	<i>surely</i>	<i>Probably</i>	<i>50-50</i>	<i>maybe</i>	<i>no</i>		
<i>American East</i>	7	5	8	15	2	37	3.0
<i>West Coast</i>	6	14	6	10	1	37	2.6
<i>Rockies</i>	8	15	4	9	1	37	2.5
<i>South- West</i>	9	17	3	7	1	37	2.3
<i>Alaska</i>	11	15	5	5	1	37	2.2
<i>Hawaii</i>	12	11	5	8	1	37	2.3
<i>Mexico</i>	10	12	8	6	1	37	2.4
<i>Central America</i>	8	15	6	7	1	37	2.4
<i>Brazil -Chile</i>	11	12	7	7	0	37	2.3
<i>Equador -Boliva</i>	15	9	7	6	0	37	2.1
<i>Andes</i>	16	13	4	4	0	37	1.9
<i>Tierra del Fuego</i>	16	14	3	4	0	37	1.9
<i>Antarctica</i>	11	13	8	5	0	37	2.2
<i>W. Eur. Cities</i>	8	10	7	11	1	37	2.6
<i>W. Eur Country</i>	9	15	5	7	1	37	2.4
<i>Alps, Dolomites</i>	10	16	5	6	0	37	2.2
<i>E. Eur Cities</i>	7	14	4	11	1	37	2.6
<i>E. Eur Country</i>	9	12	6	8	2	37	2.5
<i>Russian Cities</i>	10	11	5	9	2	37	2.5
<i>Russian Country</i>	10	14	4	9	0	37	2.3
<i>Middle East</i>	9	16	4	8	0	37	2.3
<i>North Africa</i>	8	15	5	9	0	37	2.4
<i>India</i>	9	15	6	6	1	37	2.3
<i>Nepal, Tibet</i>	16	13	3	5	0	37	1.9
<i>S-East Asia</i>	13	13	4	6	1	37	2.2
<i>China</i>	13	14	2	8	0	37	2.1
<i>Korea, Taiwan</i>	7	15	4	9	2	37	2.6
<i>Japan</i>	11	14	1	10	1	37	2.4
<i>E, S Africa</i>	13	16	3	4	1	37	2.0
<i>W. Africa</i>	9	15	5	8	0	37	2.3
<i>Austral. N. Zeal.</i>	13	15	5	3	1	37	2.0
<i>New Guin New Cal</i>	13	13	5	6	0	37	2.1
<i>Iceland Arctic</i>	10	19	4	4	0	37	2.1
<i>Tropical Islands</i>	12	14	6	4	1	37	2.1
All Topics	10.2	12.5	6.3	7.5	1.1	37.6	2.4

	1= surely	2= Probably	3= 50-50	4= maybe	5= no		
Members Night	12	10	4	5	3	34	2.3
	1= Prefer yes	2= Don't care	3= Prefer not	4= Stay home			
One Meeting elsewhere?							
In General	15	7	14	0		36	2.0
Near North	7	5	14	5		31	2.5
Near West	11	8	10	4		33	2.2
Near South	0	8	15	8		31	3.0
Far West	3	6	10	13		32	3.0
Back Bay	10	10	11	0		31	2.0
Downtown	12	6	13	1		32	2.1
South End	8	8	12	4		32	2.4
2 Blocks T	4	16	11	0		31	2.2
5 Blocks T	0	15	14	1		30	2.5
10 Blocks T	0	9	13	7		29	2.9
Free Parking	14	9	10	0		33	1.9
\$10 Parking	3	11	13	5		32	2.6
\$15 Parking	0	8	14	11		33	3.1
Serve on Council?	8	9	12	0	0	####	1.6
Years Member:						37	14.8

Food	1= No <u>more</u>	2= \$5 <u>more</u>	3= \$10 <u>more</u>	4= \$15 <u>more</u>	5= \$20 <u>more</u>	<u>Votes</u>	<u>Average</u>
Pay more, once a year?	7	3	14	3	10	37	3.2

	1= Yes: <u>26</u>	3= No: <u>7</u>	<u>Votes</u>	<u>Average</u>
\$5 for no chicken?			33	1.4

Cuisine	1= Like <u>a lot</u>	2= Like <u>o.k.</u>	3= Would <u>come</u>	4= Stay <u>home</u>	<u>Votes</u>	<u>Average</u>
Chicken	22	10	5	0	37	1.5
Fish	26	8	3	1	38	1.4
Shrimp	20	9	5	1	35	1.6
Beef	22	9	3	1	35	1.5
Pork	15	9	9	3	36	2.0
Lamb	23	8	2	3	36	1.6
Vegitar.	11	9	9	7	36	2.3
French	32	4	2	0	38	1.2
Chinese	23	9	4	2	38	1.6
Japanese	18	11	7	0	36	1.7
Italian	27	9	2	0	38	1.3
Spanish	11	19	6	1	37	1.9
Mexican	14	13	8	2	37	1.9
Greek MiddleE	15	13	9	0	37	1.8
German	11	16	7	3	37	2.1
Scandan	14	10	11	2	37	2.0
Russian	10	10	10	6	36	2.3
Thai Vietham.	23	8	7	0	38	1.6
African	7	12	13	3	35	2.3
Indian	19	11	6	0	36	1.6

Harvard Travellers Club Questionnaire - January 1997

This page for Council members only

Question- naire #	Name	y=1,n=3	
		Council	Years Member
1	Peter Fiscoeder	2	15
2	John B. Stevock 267-5447	1	1
3	C.S.Davidson	2	18
4	Michael Wiedman, M.D.	1	20
5	Peter Alden	1	20
6	Dan Senecal	2	15
7	Ed Summersby	3	6
8	??	n	1
9	Benson Miller	2	3
10	David May	1	15
11	Bob Bates	3	7
12	Peter Ames	1	10
13	Stephen J. Fricker	2	4
14	??	3	11
15	Lou Sgarzi	1	7
16	Emily Hobbs Scott	1	10
17	Jim Bildner	1	3
18	Nancy Gregg	3	32
18a	Kenneth W. Gregg	3	32
19	Kathryn (Nickel) Levenson	3	12
20	Gabrielle H. Whitehouse	n	12
21	Ann W. Brewer	2	10
23	John O. Field	3	25
24	Tony Decaneas	3	10
25	John Ross	2	25
26	Frederic B. Viaux	2	15
27	Philip Kolvoord	2	5
28	Can't read	n	1
29	Don Gillespie	n	25
30	George P. Bates	3	25
31	Rob Stephenson	n	22
32	George B. Wenckebach	n	?
33	Ruth Hopkinson	3	13
34	??	n	27
35	Blue Magruder	n	10
36	Anne Baddour	3	3
37	Graham Rowley	n	25
38	Sam Clark	n	64
39	Byron S. Lingeman	3	4
40			

Suggested Presentation Topics:

Bicycle Touring

Family Travel

Space Exploration - suggested twice

Long Distance Hiking

World Population

Weirdest Destinations, i.e. Sao Tome, Tierra del Fuego, Sudan, Ethiopia, Madagascar, Andamans, Burma, Mongolia, Darien, Pantanau..

Life in Remote Countries

Tracing routes of historical explorers like Richard Burton or Stanley & Livingston

Maybury-Lewis on this life with Amazonian Tribes

Unusual Aviation Feats

Primates - suggested twice

First Ascent of Mountains

First Descents of Rivers

Eclipses (preferably solar)

Topic doesn't matter much if speaker is excellent

better mix of family, adventure, eco, far out and scientific travel

U.S. shuttle in orbit

The Gobi Desert

Newport-Bermuda voyage

Keep up high quality speakers

Maybe add discussions

I enjoy almost anything well presented

Exploration into those places where most can't travel or not much said about - The great rivers North of India, China, Siberia, with attention to geography. Finally, scientific programs of sufficient depth on any subject not commonly known.

Suggested Presentation Topics (continued):

The key to a memorable experience is the speaker & we've had several lately...It's hard to come up with consistently excellent, engaging, interesting, edifying, electrifying speakers but that should be the goal.

Lesser known countries, wilderness exploration

Renewed emphasis on travel & photography, less on research esoterica

Sociobiology (E.O.Wilson)

Lemurs & Other Pre-Simians

Wildlife Conservation

Fishing abroad or by aboriginal people

Geography, History & Culture of tribal life in Afghanistan

A good speaker is the key

History of travel/exploration

Biographical presentations on travellers & explorers

Unusual vehicles, i.e., landsailers, balloons, solar powered cars

Rarely visited places

A speaker who has been on a scientific expedition and talks a little about the science, but mostly about how he got there and shows good slides of the area -- especially if the mode of travel was unusual.

We like sailing & nautical a lot - but every topic should be limited to one talk a year.

Almost any of these topics would be good assuming a good speaker with slides.

More nature programs, more art, history, archeology programs.

<i>Speaker Ideas:</i>	Q#
Sylvia Earle (Explorers Club) - Undersea Exploration	#4
Howard Williams (San F.) - works in a non-profit with Afghan amputees (BAAR).	#19
Tom Levenson - The making of a Nova documentary "Einstein" or "Cathedrals in the Sky", lives California, by wife Katherine Levenson	#19
Dr. Antonia Neubauer (Tahoe area) on Tibet or Burma	#19
Photographer Alison Wright on Tibetans in exile.	#19
Photographer Nevada Wier on the Pamirs or Vietnam	#19
Katherine Levenson (suggested by self) - "Exploratory to rainforests of northern Vietnam in 1994 or leading a women's group to Pakistan with my 4 month old to study the role of women in a Muslim Society (1996)."	#19
Jim ___ at Brown U. on space exploration	#23
Better speakers (than some we've had)	#23
Chris Lahey's new show (& book) on <i>Nature of Mass(Massachusetts??)- a remarkable cross the State Tour- Director of Conservation at Mass Audubon.</i>	#26
Speakers who both travel and work when abroad and compare in differences in work, life style, opportunity, etc.	#29
Many academics take sabbaticals; archaeologist, climatologists, etc.	#29
The Science Museum, the Harvard Museum of Comparative Zoology, the Appalachian Mountain Club are institutions that feature interesting speakers. We should make sure the Club Secretary gets on their mailing list so we can occasionally find some speakers	
that way. There are Club members that belong to these organizations that can facilitate this.	#32
Repeatedly urge the membership to suggest speakers.	#32
Don Lessom - dinosaurs in Argentina - I will talk to John Ross about this.	#35
I've mislaid it - but the Peabody Museum had a speaker recently on the molasses trade - Carib/West Indies/NE/UK that sounded fascinating - but I missed it.	#35

Topics & Speakers

Members Meeting:

Longer Presentations	#7, #11
Unified Subject	#1
At annual meeting	#4
At Ethnic Restaurant relevant to topics, such as Brazilian, Chinese, Ethiopian, etc.	#6
Better screening of speakers	#10
Snappy, enthusiastic speakers - excellent slides	#16
This has been a good program.	#18
Probably 2 speakers would be sufficient to fill an evening.	#20
Depending on the date, I could do a 10 min. job on Madagascar.	#26
Limit to incidents that excite, surprise, etc.	#29
Try to get members to speak who have never spoken before, assuming they have done interesting travel. Quality of talk is not as important as getting to know our members better.	#30
It is very helpful to give it advance emphasis and give the membership a telephone number and name to call, as was done this year (by me).	
Fine as is.	#35

Harvard Travellers Club Questionnaire

Where to Meet

Algonquin Club	#1
Union Club	#1
Colonial Inn, Concord	#5
Ethnic Restaurant	n.a.
St. Boltoph Club	#2, #4
Somerset Club	#4
Museum Science	#4
Downtown Harvard Club	#4
Academy of Arts & Sciences	#17
MIT Faculty Club	#13
D.K.	#23

Format suggestions:

Consider fewer meetings per season	#1
Hold some meetings on different day of the week -- frequent conflict on this day!	#3, #17, #22
If finances or attendance dictates, consideration might be given to reducing the number of meetings a season, from 8 to 6 for instance.	#31
Meet with Women Geographers Club if still extant. [ed. note: there is a women's travellers club.]	#4
Open "student memberships" to local universities and/or invite 2 students each meeting from Harvard College houses.	#4
Free or reduced parking at HC lot for non HC members, OR, reduced parking rate at garage or back alley.	#5
Have June, July, August meetings at members homes up to whatever limit of people registered. Could be pot luck or reduced rate; 2 buckets potato salad, make your own roast beef sandwiches, & beer. Not everyone is in Bar Harbor for 3 months.	#5
Pay for wine, to hold dinner price down	#6
No dessert, instead of \$5 charge	
Hor D'oeuvres only	
Pot Luck	
Wine Extra I know that several members find the sum total of meal, drinks & parking too high now, & just come for the talk. Any chance we could have a more economical meal - like a Chinese buffet, for instance, once in a while?	#20
Cocktails followed by presentation to save money.	#1
Vary meal offerings at same or similar price	#1
Find a way of including wine with food (??)	#1
It is my experience that meals served to large groups can seldom be superb.	#20

Non-alcoholic wines available at dinner	#23
All in all I like it the way it is. Prices seem a bit high for food & drinks, but the meeting space is convenient and very pleasant.	#24
I love the Harvard Club; it's convenient to T if I'm staying with friends in Boston	#19
I believe a more varied meal for the rather steep price we pay would attract more people.	#26
Having ethnic cuisine would be fun, and then any kind of food would be fine.	#30
It is difficult to carry on a general conversation at dinner, because of the sound effects in the room we have used at the Harvard Club. It is difficult to hear anyone other than the persons immediately on your right or left.	#30
In principle I'd pay more for a banquet dinner, but the event would have to be special (i.e., special speaker, anniversary).	#31
All cuisine types are fine in their place. The only reason to consider most of these is to tie it with a topical program.	#31
I like it all but not the sauces that come on top of it.	#33
What about a program/dessert/coffee format. With dinner and parking, the evening is quite expensive (especially considering the Harvard Club food - unless the food has improved).	#33
I think the Harvard Club is a lovely place to have the meetings - what would be the pros and cons of another location (with parking).	#33
Food is not that important to me.	#35
I would prefer fruit cobblers, pies & not chocolate for dessert	#35
Any place that is quiet! I am very deaf.	#38
I have no fault to find with the present set up except for the cost of the drinks.	#38
My wife favors low fat meals - fish, chicken.	#39

Other Comments:

Need younger, bright, adventurer members to offset the "old fart" image	#6
I think it is great as is; or I think the meetings are excellent.	#16, #27
More systematic, concerted effort needs to be made to increase membership numbers.	#31

Commentary on

Harvard Travellers Club Questionnaire

Written January 21, 1997

Thirty-nine members responded as of today out of approximately 180 members in good standing or 21.7%.

Attendance and Topics

Two-thirds of the members who responded try to come to meetings irrespective of the speaker. For most topics, most responding members would surely or probably attend. It is worth noting, however, that individuals range all over the map: what one person likes, the next may dislike.

Exploration, trekking, climbing, travel history and primitive cultures are the most popular topics, with two-thirds of all respondents saying they would surely or probably come. Botany, invertebrates, and world hunger were the least popular topics, with only one-third of the respondents checking the highest two categories.

Many respondents wrote in that location in the world is unimportant: They said that what is important is the quality of the speaker and slides. None the less, fewer than one-third want to hear about the American East. A slight overall preference exists for the Andean countries and the Tierra del Fuego, for Nepal and Tibet, for East and South Africa, and for China.

Format and Food

A very slight majority of respondents favored meeting once a year elsewhere. The Back Bay, downtown, the near West suburbs, and the South End were preferred in that order. Parking, if possible, should cost \$10 or less, and the site should be within 5 blocks of the T.

Members generally like all types of food (except vegetarian and pork). Eighty-three percent love French cuisine, followed by Italian, Chinese and Indian. Practically all members would come unless the food was Russian. Three-quarters of respondents would pay \$5 extra not to have chicken, and two-thirds would pay \$10 or more once a year for a special gourmet dinner.

Very many helpful suggestions were received, mentioning topics, speakers, different meeting formats, possible locations, and general advice. The Council will discuss and weigh carefully the Questionnaire results and these suggestions for possible implementation. When needed, we will be in touch for further clarification.

Enclosed, for your interest and edification, are several pages of remarkable "**Travel Destinations & Dreams**", listed by questionnaire number, without names. Perhaps you will know who penned some of these, or guess.

The Council wishes to thank those who participated for their time and their help.

Travel Destinations & Dreams

Harvard Travellers Club Questionnaire

Q#	Plans	Wishes
1	Benelux - Museums, Alps-Summer traverse from Chamonix to Zermatt over glaciers on foot Sri Lanka - Touring off-the-beaten-track sights Switzerland - Hiking in mid-summer Sicily - leisurely touring on the island	Upper Egypt - visiting the many ancient burial sights Antartica- Spend 6 (winter or summer) months at a scientific station The Silk Road - Re-live Marco Polo's experiences on his way to Cathay.
2	Australia - June 1997 for the 50th anniversary celebrations of the Antarctic Divisions first expeditions. Will go on a Swiss Air-Singapore Airlines round-the-world ticket. May return to the Antarctic Continent for a brief visit. Grenada - Feb - Mar '97	Lhasa, Tibet - explore the Patola, etc. Galapagos Islands The Orient Express from Victoria Station to Istanbul in 1913.
3	Less & Less (I'm 86 & don't travel easily)	So Many.
4	Return to Tibet north Everest for climbing and medical research. South Pole	The U.S. Shuttle in orbit. The Gobi Desert Newport-Bermuda voyage.
5	Grounded for 3 years due to contract to write 16 books... May lead brief tours to Iceland in June.	Madagascar: Birds & Mammals Ethopia: Birds & Mamals Pantanal/Sw.Amazonia: Birds & Mammals
6	December - Inca Trail to Machu Picchu and motorized dugout exploration of the Tamboryacu River (Amazon tributary) in North Peru (myself) May - Month long car trip all around Ireland with my wife. August - Month long van trip of British Columbia and Alberta and Alaska Highway. Next Year- Boat trip down the Congo River Turkey Chile	Trans-Africa Dragoman Expedition Drive around New Zealand Hiking in Tasmania
7	Feb. 97 - Puerto Rico - beaches Oct. 97 - Sikkim trek and climbing Feb- 98 - British Columbia - Ski mountaineering	East Africa - wildlife, climb Mt. Kenya, Mt. Kilimanjaro India - general touring Ecuador, Bolivia, Peru - trekking, climbing, touring
8	?	Weddell Sea Kamchatka & Kuril Islands Wrangel Island Africa - many countries New Zealand & Chatham Islands, Australia, New Guinea
9	Eccuador - 1/2 time on the beach; 1/2 time in mountains and in Amazon region. Business travel - Philippines, Thailand, Indonesia, Vietnam, Korea, Japan, Taiwan, China, Malaysia.	Africa - Travelling south through Kenya, Tanzania, Zanzibar, Madagascar and into South Africa. Far East - Philippines travelling south through islands by boat to Borneo, then traversing to Indonesia north through islands to Sumatra; boat to Malacca, Malaysia; north through Malaysia, Thailand and into Laos.

10	March - Scuba diving in Maldives (Indian Ocean), Paris, Amsterdam July - Trekking the Haute Route across the glaciers from Chamonix to Zermatt, plus French and Swiss Hiking, Paris tourism.	Dolomites traverses on foot Other long distance walks.
11	No immediate Plans	My active travels are past, but I might get to Tibet. I've been to the extreme northern border in the Kum Lun but never to the cities or the Everest base camp.
12	97 - Ranching, rafting and riding in the Rockies (Montana, Idaho) 98 - Greece (Culture..., hiking), France (S. West)	Hike in <u>Chilean</u> Patagonia Get to know the people and lifestyle of inner China Hike in Norway, Sweden (which I already have done).
13	Switzerland - skiing Tobago - sun / swim / birds U.S. Northwest Mexico ?	
14	China - research & sightseeing India - Visit Friends	Would like to see the Three Gorges in China before they are destroyed and several other places there.
15	Portugal & Spain - Hike & Trek - Climb in the Pyranees So. California - Hiking and exploring in the desert	Australia & New Zealand - Hike / Trek / Explore Annapurna - Hike / Trek / Explore
16	?	China Orient Express Natural History and Fine Arts.
17	Australia, New Zealand Tuscany Nepal South Pole	South Pacific Transatlantic sails
18	Sailing adventure among the Greek Isles Dream - builiding a large enough to travel in skiff, and exploring the local coastal rivers and Islands that I've never gotten up to visiting. Revisiting the Scottish Highlands and Islands yet again with time to read and to walk.	Ride my motorcycle Take a long pack trip with horses in the U.S. West Go everywhere Race a car from Algeria to Capetown. Ride a horse across New Zealand Earthwatch programs Ride the Trans-Siberian Railway. Spend time with friends in the far northern lands of Finalnd, Norway. Visit India and have a chance to help out and learn about the land and a few of the people - gentle, peaceful -agressive violent all in one.

<p>19 I am head of Top Guides - All are business and pleasure. Pakistan - woman's cultural tour</p> <p>Egypt- cruise Boston, Santa Fe -women's empowerment workshop Borneo - PATA Adventure Travel Conference Iran, Australia or New Zealand</p>	<p>Marquesas on the Ara Nui (Copia Freighter) Dogsledding in Alaska or Northwest Territories Private fly-in safari with Bushtrack to Zambia, Zimbabwe & Botswana.</p>
<p>20 Business & pleasure combined in leading natural & cultural history trips to East & Southern Africa but also to Indonesia, Amazon and other remote areas somewhat unspoiled. We also plan to return to Tuscany this year - a favorite vacation spot for us.</p>	<p>I've already gone to most of the places I'd dreamed of visiting. Still on my list - Turkey, Macchu Pichu and the Seychelles. We're going to check out the latter this March.</p>
<p>21 Probably to Ireland - Travel on a barge and by car</p>	
<p>23 Glacier Bay, Alaska; possibly also the Brooks Range</p>	<p>The Andes and Patagonia The Gran Sabana in Venezuela - visit again after 28 years Japan - all - sightsee, hike, photography</p>
<p>24 Exotic business travel may include travel in March to digitally scan glass plate negatives and prints of turn of the century alpinist/photographer Vittorio Sella in Biella, Italy. In October I will travel with Brad Washburn & his wife Barbara to attend the opening of a major travelling exhibition of photographs in Torino, Italy. Personal travel will include a trip to Paris in late may to attend my son's graduation from college, with subsequent travel to Mt. Athos, Greece to finish a photographic document of the monastaries there that I have been photographing since 1988.</p>	<p>China, Russia, South America to photograph.</p>
<p>25 '97 China '98 Cruise around Baffin Island</p>	<p>The Coast of Turkey and the Black Sea The Rivers of Europe.</p>
<p>26 Madagascar - Culture and Wildlife Belize - study Rainforest Ecology at Rio Bravo (La Milpa) Silk Road or Albania - just to see the areas- no special interest. Costa Rica (Stay at Organization of Tropical Studies research station).</p>	<p>Albania New Guinea</p>
<p>27 England, Scandinavia and Eastern Europe</p>	<p>Russia - Kola Penninsula to fish Atlantic salmon New Zealand - to see friends there Australia - to fish</p>
<p>28 Russia - cities of the Golden Ring & special interest in church architecutre & icons, plus a hope of visiting independently with elderly physicians. From Panama Canal, trip to Auckland N.Z. to recross the Pacific one last time.</p>	<p>Volgograd - the decisive battle of WWII. Cape Horn & Straits of Magellan for the ocean experience and history of the area. Traverse on foot the routes of Napoleon's and Hitler's invasians of Russia to Moscow.</p>

<p>January 97 - Mexico City and on March 97 - Wengen - Swiss Alps May 97 - Mexico City & S.W. Mexico June 97 - Iceland October 97- Australia and Mexico City all above - travel, meet people, find out about geography, people, politics, economy by planes, trains, cars & hiking</p>	<p>Western mountains of U.S., Canada & Mexico. Visit parks, hike,(?) & drive to remote places. New Zealand - Tour, sail, ski, & spend time on a...(?) Scandinavia - Mail boat, sail, tour by car, steamer & ?.</p>
<p>30 Northern Europe to cruise on our 34' power cruiser.</p>	<p>X-c skiing Ellesmere Island & Russia. Climb all 14,000 peaks in Colorado.</p>
<p>31 England - walking & personal research</p>	<p>Antarctica (again) Mexico (because it's a neighbor and I've only been to border towns). Eastern European cities</p>
<p>32 To Provence - rent a car, visit relatives and look around. To British Columbia to do alpine touring.</p>	<p>Sail through the Caribbean and then the Pacific.</p>
<p>33 China - Shanghai, Yangtze River South America - Cruise from Buenos Aires to Santiago, Chile - watch birds, see scenery & wildlife, enjoy on board lectures. Berlin - visit friends, sightsee London, Hilton Head, Seattle</p>	<p>Peru, India, Japan - sightsee, learn about culture and history.</p>
<p>34 Subject to health (Age 81), we hope to go to Australia - visit major cities and do some travelling by train.</p>	<p>Spain; Australia - New Zealand; Panama Canal</p>
<p>35 The Caribbean - Calebra or Nevis or Carriacou-Grenada - to be decided - to snorkel, hike, explore, relax with family. My remote travel is on hold until my child is older - now 5. Trip also planned for Georgia - (Savannah). Possibly Istanbul, Turkey; Colorado - to visit friends & family.</p>	<p>Help an elephant Andy in Botswana (in 3-4 years). Take boat up Amazon from Manaus to see wildlife, villages. Costa Rica - wildlife, rainforests, volcanoes.</p>
<p>36 Saint Gallen and Geneva, Switzerland Los Angeles, California October-November 1997 - Around the World - California, Hawaii, New Zealand, Australia, Thailand, London, Wales, home.</p>	
<p>37 The Gambia - visit to daughter working for British Medical Council Eastern Canadian Arctic</p>	<p>Ethopia, West Africa, China, New Zealand</p>
<p>38 No plans now because of spouse's invalidism</p>	<p>arctic regions, British Isles, Turkey</p>
<p>39 Costa Rica - Nature Scotland - Sight seeing South Africa - nature</p>	<p>Madagascar South Africa Bhutan</p>

Harvard Travellers Club

Questionnaire

Please help us make the Club more enjoyable and memorable. Your answers to the following questions, along with any other comments you may wish to add, will be very useful in trying to serve you better. We will compile the responses in mid-January and make them available by mail and at the February Club meeting.

Part I – Travel Plans and Wishes

1. For pleasure, where do you plan to travel in the next year or two? What do you plan to do there? (Please also include exotic business travel.)

Part IV - Suggestions

14. Please give us any suggestions or ideas you have to make membership in the Harvard Travellers Club a better or more memorable experience. How would you change things?

15. If you wish to include your name, it will be used only to allow us to get in touch with you for further clarification if that seems appropriate.

Your Name: _____

16. If asked, would you be willing to serve on the Council?
Yes _____ Maybe _____ No _____.

Please mail your response, by early January, to:

Harvard Travellers Club
c/o David May
46 Crafts Road
Chestnut Hill, MA 02167

We on the Council thank you in advance for your help in this project.

Harvard Travellers Club

Questionnaire

Please help us make the Club more enjoyable and memorable. Your answers to the following questions, along with any other comments you may wish to add, will be very useful in trying to serve you better. We will compile the responses in mid-January and make them available by mail and at the February Club meeting.

Part I – Travel Plans and Wishes

1. For pleasure, where do you plan to travel in the next year or two? What do you plan to do there? (Please also include exotic business travel.)

2. Please list up to three travel destinations that you would visit (or voyages you would undertake) if you had unlimited vigor, free time and money. What would you do there?

Part II - Programming of the Club

3. Do you try to attend Travellers Club meetings, *irrespective of the presentation?*
_____ (Yes or No)

If Yes, please answer the following questions hypothetically:

12. Would you be willing to pay \$5 more for dinner, once or twice a year, not to have chicken? _____.

Please use this scale to answer the next question:

- 1) *I like it a lot;*
- 2) *I like it somewhat;*
- 3) *I don't like it, but it wouldn't stop me from coming to dinner;*
- 4) *Count me out for dinner.*

13. Which of the following types of food do you like?

- a) Chicken _____
- b) Fish _____
- c) Shrimp _____
- d) Beef _____
- e) Pork _____
- f) Lamb _____
- g) Vegetarian _____

Cuisine:

- h) French _____
- i) Chinese _____
- j) Japanese _____
- k) Italian _____
- l) Spanish _____
- m) Mexican _____
- n) Greek, Middle Eastern _____
- o) German _____
- p) Scandinavian _____
- q) Russian _____
- r) Thai, Vietnamese _____
- s) African _____
- t) Indian _____

Part III - Location of Meeting and Food

Please use the following scale to answer the next question:

- (1) I would prefer to attend one meeting a year in such a location;
- (2) I don't care, one way or the other;
- (3) I would prefer all meetings to be at the Harvard Club, but would none-the-less attend a meeting at such a location;
- (4) I would definitely not attend a meeting at such a location.

9. In general, would you prefer to attend one meeting a year in another location, for example a special restaurant with a large private meeting room? _____

- If the location were in the near north suburbs? _____
- If the location were in the near west suburbs? _____
- If the location were in the near south suburbs? _____
- If the location were in the far west suburbs? _____
- If the location were elsewhere in Back Bay? _____
- If the location were in Downtown Boston? _____
- If the location were in the South End? _____
- If the location was a 2 block walk from the T? _____
- If the location was a 5 block walk from the T? _____
- If the location was a 10 block walk from the T? _____
- If parking were free? _____
- If parking cost \$10? _____
- If parking cost \$15? _____

10. We'd appreciate suggestions as to a good meeting spot:

11. How much *more* would you be willing to pay per person, once a year, for a gourmet banquet dinner, followed by a program you wished to attend? (Assume that the quality of the dinner would rise commensurately with price.)

- No more. _____ Up to \$5. _____ Up to \$10 _____
- Up to \$15. _____ Up to \$20. _____

Please use this ranking system for the following two questions:

- (1) Very interested - I would almost surely attend this program;
- (2) More interested - I probably would attend this program;
- (3) Interested - there's at least a 50-50 chance I'd attend;
- (4) Somewhat Interested - I might attend;
- (5) Disinterested - I would not attend this program.

4. The following topics interest me:

- a. Polar exploration _____
- b. Mountain climbing _____
- c. Trekking _____
- d. River running _____
- e. Sailing expeditions _____
- f. Primitive cultures _____
- g. Art and Architecture _____
- h. History _____
- i. Landscape or Aerial Photography _____
- j. Scientific research - climate _____
- k. Botany _____
- l. Wild mammals _____
- m. Birds _____
- n. Non-vertebrates _____
- o. Astronomy _____
- p. Evolution _____
- q. Archeology _____
- r. Undersea Life _____
- s. World Hunger _____
- t. Ecosystem conservation abroad _____
- u. National Park, preservation issues, USA _____

v. _____

w. _____

x. _____

y. _____

z. _____

5. Assuming a good speaker, programs on the following geographical areas would appeal to me:

- a. American East _____
- b. American West Coast _____
- c. American Rockies _____
- d. American Southwest _____
- e. Alaska _____
- f. Hawaii _____
- g. Mexico _____
- h. Central America _____
- i. Brazil, Argentina , Venezuela, Chile _____
- j. Ecuador, Peru, Bolivia _____
- k. Andes _____
- l. Tierra del Fuego _____
- m. Antarctica _____
- n. Western European Cities _____
- o. Western European Countryside _____
- p. Alps, Pyrenees, Dolomites _____
- q. Eastern European Cities _____
- q. Eastern European Countryside _____
- r. Russian Cities _____
- s. Russian Countryside _____
- t. Middle East _____
- u. North Africa _____
- v. India _____
- w. Nepal, Bhutan, Tibet _____
- x. Southeast Asia _____
- y. China _____
- z. Korea, Philippines, Taiwan _____
- aa. Japan _____
- bb. East or South Africa _____
- dd. West Africa _____
- ee. Australia, New Zealand _____
- ff. New Guinea, New Caledonia _____
- gg. Iceland, Greenland, Arctic Circle _____
- hh. Tropical Islands _____

6. Do you have specific programs or topics you would like to hear about? Speakers to suggest?

7. Approximately how many years have you been a Travellers Club member? _____

8a. Do you in general plan to attend the Club's yearly *Members Night* program? Use the 1 to 5 scale above for your response:

8b. Do you have suggestions on the structure of this program, or a presenter to suggest?

HARVARD CLUB CHARGES FOR HTC DINNERS

Here is the Excel spreadsheet giving the information about the Harvard Club charges for the past year. We paid a total of \$28,382.74 for 613 dinners. That gives an average cost to us of \$46.20 per dinner.

We charged our Members \$30 for the dinner, and we charged guests \$40. Thus we subsidized Members to the tune of \$16.20 per meal, and guests to the tune of \$6.20.

The subsidy was paid for out of dues. Resident dues are \$100. The Permanent Fund gets \$10 of that, so the "working" dues are \$90. If a Member comes to all eight meetings, we subsidize him/her with \$129.60. If we subtract the \$90 of "working dues", the subsidy is \$39.60. That has to come from the dues of the other Members who do not come to meetings. We also need to pay for printing, postage, etc. Some Members pay less than \$100 for dues. Non-Resident Members live more than 40 miles away, and therefore pay only \$50 dues (\$40 working dues). Life Members do not pay any dues, but their \$500 Life Member fee is earning about 5% in our Fidelity account. So they, in effect, pay \$25 dues. Most Honorary Members, and all 50-year Members pay no dues at all. The breakdown is: 32 Life Members and nine Members in other non-paying categories.

The bottom line for this past year was that the total income, including investment income, exceeded our expenses by about \$400. This \$400 is the amount we will have to pay for the projection screen that was authorized but not yet purchased. So in effect we almost exactly broke even.

The prior season, 2004-05, was not too much different than the most recent one in terms of Harvard Club charges. Rather than give you the specific data for that season, I will just summarize the important differences:

1. In the 2004-05 season we paid a \$400 room charge until Jo-Del got that changed to \$200, starting with the April 2004 meeting.
2. In the 2004-05 season the Clubhouse Function Fee was calculated as 18% of the subtotal of food, beverage, and room charges. In this past season it was 20%.
3. This past season was the first season for which we were explicitly billed for the projection screen. In all previous years that was included in the cost.

I looked at some of the older records of Bob Boardman. In 2003 and 2002 the room charges bounced around, sometimes \$500, sometimes \$400, and sometimes \$300. I don't know what the criterion was for the differences. It does not appear to be "on-season" vs. "off-season". Before May of 2001 there were no room charges.

One thing I noticed is that we pay a 5% tax on the whole bill, including the room rental, projector rental, and the Club Function Fee (i.e. the "tip"). I'm not sure those things should be taxed, but they always have been. (I thought taxes were on goods, not

TYPICAL PER PERSON COST-CLUB DINNERS

(Based on May 28, 1985 dinner; Gregory Henderson)

Direct Costs

53 dinners @ \$15	15.00
Wine (\$119)	2.25
Function fee (\$137.10 [15%])	2.59
Bartender (\$35)	<u>.66</u>
Subtotal	20.50

Indirect Costs

Free dinners (2 @ \$20)	.75
Speaker's drinks (\$10)	.19
Speaker's parking (\$5)	.09
Meeting notice (\$101.70)	1.92
Postage (.22 x 213 = \$46.86)	.88
Film service (\$70)	<u>1.32</u>
Subtotal	5.15

GRAND TOTAL 25.65

Cost to Dine 20.00

(Based on April 16, 1985 dinner; Ursula Marvin)

Direct Costs

57 dinners @ \$15	15.00
Wine	.00
Function fee (\$128.25 [15%])	2.25
Bartender (\$35)	<u>.61</u>
Subtotal	17.86

Indirect Costs

Free dinners (2 @ \$20)	.70
Speaker's drinks (\$6)	.11
Speaker's cab (\$10)	.18
Meeting notice (\$138.45)	2.43
Postage (.22 x 213 = \$46.86)	.82
Film service (\$163)	<u>2.86</u>
Subtotal	7.10

GRAND TOTAL 24.96

Cost to Dine 20.00

GRANTS AND AWARDS COORDINATOR

A member of the Council who does the following:

GRANTS--

1. Serves as contact point for all inquiries about grants from the Permanent Fund.
2. Encourages individuals and organizations to apply for grants. Would involve personal contacts, telephone calls, letters, etc., to groups such as the Harvard Mountaineering Club, etc.
3. Collects and processes applications for presentation to the Council on or before April meeting each year.
4. Informs Trustees of the Permanent Fund as to grants made, provides necessary information for recordkeeping, checkwriting, etc. Consults with Trustees regarding amount of money available for grants.
5. Makes announcements at meetings as to availability of grants and presents a report at the Annual Meeting in concert with the Trustees of the Permanent Fund.
6. Keeps the Secretary/Treasurer informed.

AWARDS--

1. Makes suggestions to the Council regarding awards (Fellows, Honorary Members, Medalists).
2. Arranges production of necessary certificates and medals.
3. Keeps Secretary/Treasurer informed.



Alternate Meeting Locations

I've rounded up the following information to help us decide whether we should think of another place for one or more of our meeting this year.

A. Harvard Faculty Club, Cambridge.

Dinner (salad, entree, 2 vegs, dessert, coffee, rolls) (Chopped sirloin, chicken picatta, chicken cordon bleu, roast chicken or turkey or lamb, baked scrod or sole, delmonico roast beef)	\$12.65
Room charge (per person)	.50
Surcharge (15%)	1.90
Tax (5%)	.63
	\$15.68

Free parking at Broadway garage
\$25 charge for bartender. \$2 per drink

B. MIT Faculty Club, Cambridge

Dinner (appetizer, green salad, vegetable or potato, dessert, coffee, rolls(?)) (Pot roast, chopped sirloin, roast sirloin, baked ham, lamb, scrod, chicken cordon bleu)	\$7-9.00*
Per person charge	1.00
Tax	.40-.45

* More expensive entrees available \$8.40-10.45

Free parking.
\$20 charge for bartender.

C. Present Harvard Club charges

Dinner (soup, entree, potato, vegetable, dessert, rolls, coffee)	\$14.00
5% tax	.70
	\$14.70

Bartender \$30 Cashier \$30
Rental equipment \$16.25
Pay parking

Attendance over the past ten meetings (#567-576) (Dinner)

10 - Stephenson Ken Henderson	Lyn Harris
9 - Henry Hall Carleton Howe Ben Ferris David Thorndike	2 - Fred Viaux Sam Payson Nicholas Tilney Vincent Hazard Richard C. Paull Gil Sanchez Charles Davidson Leslie Jones Ken Andrasko David McCord Jim Elder Steven Riley Jed Williamson Earle Chapman
8 - John Field Joseph Merriam David Henderson Terri Moore Ad Carter	
7 - Colton Hazard Sidney Smith Richard Paull Gerry McCue Dick Dwight George Bates	1 - Gilbert Payson L. Phister David Forbes Charles Post Don Estes Sam Clark Tom Spang Michael Wiedman William Barnes Albert De Friez George Clarke Albert Creighton Charles Davidson John Flender Robert Goodale Hamilton Lockwood Bert Zarins Mark Helmericks Walter Kilham Stephen Williams Robert Hunneman Arthur Shurcliff Lauriston Ward Peter Fiscoeder Horace Bright Tom Cabot Henry Allen Noel Morss
6 - Seth Gibson Hal Coolidge Lot Page John Ross Ray Kjellberg	
5 - Bob Goodwin Steven Weld Fred Sawyer Don Gillespie Bob Bates	
4 - Ralph Forbes Walt Jones Bryant Page Peter Wilde Dick Brinckerhoff Thomas Paull John Stanbury Hap Kennard	
3 - Ken Gregg Francis Hill Vin Ryan Will Forbes Savile Davis Peter Ames Peter Alden John Colby Ted Steinbock Don Butterfield Jesse Page Jed Williamson Fred Jennings Ed Marshall	

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Council Meeting January 7, 1986

A special dinner meeting was held at the MIT Faculty Club to fully discuss the proposal to restructure the duties of Secretary-Treasurer. Council members present were Stanbury, Ferris, Kjellberg, Field, Bates, Stephenson and Walters.

There was general agreement that the proposal to distribute certain responsibilities should be acted upon immediately:

① Program Chairman: John Field will expand his duties to include preparing speaker biographies for the meeting announcements, confirming times and dates with speakers, ^{and} acting as host to guest speakers. He will continue to oversee scheduling of meetings and speaker procurement. It was not decided whether he would make audio-visual arrangements.

② Membership Chairman: To be selected from among Council members. This person will coordinate all applications for membership by answering enquiries, disbursing applications and sponsorship forms, presenting prospective members to the Council and introducing new members to the club. This person will ~~select~~ submit the new member's yearbook entry to the Secretary/Treasurer.

③ Awards and Grants Coordinator:

George Bates has assumed the responsibilities of this position.

④ Special Projects: will be assigned to individuals as needs arise.

⑤ Secretary/Treasurer: It was agreed that this position should be filled by a person who will serve on the Council 1 year prior to assuming full responsibility for the duties of this office. Rob Stephenson will continue as Secretary/Treasurer for the 1986-1987 season and will instruct the designated Secretary/Treasurer during that time.

Several members were suggested as good candidates for the position:

Libby Engalls

Charlie Davidson

Dick Lockwood

John Hubbel

Peter Ames.

Sidney Smith

No one at the meeting knew all six members on the list. It was agreed that further discussion of candidates was needed before the new Council member is selected.

- Rob:
- ① Yearbook: Preparation which includes up-dating information, editing and supervision of production
 - ② Newsletter: Develop club newsletter and supervise production

Secretary/Treasurer

- ① Correspondence: Receive and send letters pertaining to membership, announcements, meetings, club business, general enquiries, etc. Maintain mailing list of members
- ② Council Meetings: Preparation of agenda, chairing of meetings, minutes.
- ③ Program Logistics: Space, meals, reservations, ~~Att~~, supervise collection of dinner fees. This area could be delegated but under treasurer's supervision
- ④ membership: keep the rolls, oversee elections
- ⑤ Bookkeeping/finances: Payables and receivables, collect dues, financial planning and financial statements

Membership chairman: Answer enquiries regarding membership, disburse application and recommendation forms, follow through on receipt of necessary forms, present prospective members to council — essentially coordinates application (including biography) until person is voted a member. Introduces new member to club then secretary/treasurer follows through on dues, etc.

Program chairman: Speaker procurement, schedule, confirmations prior to meetings, prepare biography of speaker for meeting announcement, act as host for speaker, submit speaker expense report to treasurer and plan agenda for club meetings.

Awards and Grants Coordinator:

Special projects:

Proposed Restructuring of Operations of the Harvard Travellers Club

The duties of the Secretary/Treasurer involve several areas of responsibility, and a monthly schedule that requires a considerable amount of time. This proposed restructuring of the operations of the club would relieve the workload of the Secretary/Treasurer by establishing several distinct areas of responsibility for other Council members or individuals who would report to the Council.

A. Membership Chairman

Answers enquiries regarding membership, disburse application and sponsorship forms, follow-through on receipt of necessary forms including yearbook entry, present prospective members to Council, introduce new members to the Club.

B. Program Chairman

Essentially, plan programs for Club meetings. Schedule meetings, speaker procurement, prepare speaker biography for meeting announcement, confirmation with speaker prior to meeting, act as host for speaker, submit speaker expenses to treasurer, make audio-visual arrangements to coordinate with speaker's presentation.

UT: How much processing done by members, ask for volunteers to make specific tasks.

JS/JS
A+B
C

C. Awards and Grants Coordinator

Responsible for announcements regarding availability of grants, respond to enquiries with application forms and information, present applicants to Council, coordinate with trustees of permanent fund. Responsible for recommendations for awards and follow-through on certificates and medals.

D. Special Projects

Assigned to individuals as needs arise:
Yearbook
Newsletter
Fund raising
Special meetings

E. Secretary/Treasurer

1. Correspondence Receive and send letters on general Club business and to membership regarding meetings, etc.
2. Council meetings Prepare agenda, chair meetings, prepare minutes
3. Program Logistics Space reservation, menus, dinner reservations, responsible for collection of dinner fees (the actual collection at meetings to be shared by others)
4. Membership Keep the rolls, maintain mailing list, oversee elections, process "packets" for new members
5. Bookkeeping/Finances - Payables, receivables, collect dues, financial planning, financial statements.

October 8, 1985

C. Awards and Grants Coordinator

Responsible for announcements regarding availability of grants, respond to enquiries with application forms and information, present applicants to Council, coordinate with trustees of permanent fund. Responsible for recommendations for awards and follow-through on certificates and medals.

D. Special Projects

Assigned to individuals as needs arise:

Yearbook

Newsletter

Fund raising

Special meetings

E. Secretary/Treasurer

1. Correspondence Receive and send letters on general Club business and to membership regarding meetings, etc.

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October 8, 1985